The Cambrian College Hardship Bursary Program aims to provide assistance for students who cannot complete their year due to an unexpected financial emergency. The bursary is awarded on a "needs" basis.

Students are expected to exhaust all other avenues of financial assistance before applying for the bursary, for example: family support, student loans and/or student line of credit, and apply for OSAP funding if eligible. Students who have eligible OSAP available that has not been claimed will not be eligible for this assistance. Other options to assist with financial crisis:

- Work with Bank to defer payments (Mortgage/Credit)
- Contact Utilities/landlords to look at deferral or payment schedules
- Filing income tax may result in a credit
- If reasons due to Covid 19, Apply for EI benefits or the Canadian Emergency Relief Benefit
- Visit local food banks
- Inquire about ODSP/Ontario Works/Line of Credit(s)

Eligibility

- be a current term registered student;
- illustrate a realistic financial need for the current academic year with justifiable expenses that pertain directly to educational and living costs;
- use all other sources of funding before applying for a hardship bursary; and
- must be in regular attendance

Restrictions

There are restrictions to the types of financial difficulties that this bursary can be used for. Food vouchers are to be used for food related purchases.

Information Requested:

- Personal information;
- Financial information;
- Accurate financial statement (budget)
- A written explanation of the expense(s) incurred, the steps taken to resolve the financial issues and exactly what the monies requested will be used for.

**NEW: I am submitting proof of (min 1 required):**

- Proof of layoff/unemployment
- Application for Canadian Emergency Relief Benefit
- Application for E.I.
- GIC
- OSAP
- ODSP
- EI
- Second Career
- Ontario Works
- Pay Stub
- Letter of Employment
- Other: __________________

An interview with a college designate may be required and may be scheduled virtually.

Once all necessary documentation and budget information is received with the bursary application your submission will be reviewed. Incomplete applications will be returned to the applicant and will not be considered until the applicant has provided all necessary supporting documentation.

If you are awarded this bursary and are on OSAP, it will be reported to OSAP for you, therefore, DO NOT report this as income or a bursary to OSAP. By signing above, you are acknowledging this statement.
CAMBRIAN EMERGENCY BURSARY 2021-2022

Student Name: ____________________________________________________________

Student #: ____________________________ Program Code: ____________________  □ FT / □ PT

Please ensure your SIN is updated in myCambrian. Funds will not be released without a SIN. OSAP recipients, we have your SIN on file.

OSAP: □ Yes □ No

Date of Birth: ___________________ Status: □ Married/Common-Law

Gender: _________________________ □ Sole-Support Parent

Country of Citizenship: _____________________________ □ Single

Living Arrangements: □ Home with parent(s)/guardian(s)/sponsor □ On your own

Mailing Address:

City: Province: Postal Code:

Phone Number: Email Address:

□ I certify that all information provided in this application is true and accurate to the best of my knowledge.

□ I declare that I have exhausted all other avenues of financial assistance.

Student Signature__________________________________________     Date____________________

You will be notified by email on the status of your application. Please allow for a turnaround time of approx. 3-5 days.

Email Application to hardship@cambriancollege.ca

<table>
<thead>
<tr>
<th>Hardship Bursary $_______________________</th>
<th>Dom. Hardship: 1-10-9980-59102-0-PAND</th>
</tr>
</thead>
<tbody>
<tr>
<td>R.F. Bursary $_______________________</td>
<td>Intl Hardship: 1-10-4310-59102-0-PAND</td>
</tr>
<tr>
<td>Deductions:</td>
<td>Hardship: 1-RE-BURS-59102-0-FEDE</td>
</tr>
<tr>
<td>Book Voucher: $___________________________</td>
<td>Account: 1-10-9980-59102-0-BOOK</td>
</tr>
<tr>
<td>Food Voucher: $___________________________</td>
<td>Account: 1-10-9980-59102-0-FOOD</td>
</tr>
<tr>
<td>Bus Tickets: $___________________________</td>
<td>Account: 1-10-</td>
</tr>
<tr>
<td>Technology: $___________________________</td>
<td>Account: 1-10-</td>
</tr>
<tr>
<td>TUITION: $______________________________</td>
<td></td>
</tr>
</tbody>
</table>

CHEQUE #        RECEIPT #    Entered on BRS: ________

F.A.O. APPROVAL/Signature:    Entered on Excel: ________

Date of Approval:    Total Award Amount: ________

UNMET: SAG: BUDGET:

***IMPORTANT NOTE***

All information and documentation become the property of Cambrian College and will be kept confidential. The submission of an application to the bursary program does not guarantee approval. All applications are treated on an individual basis.
Cambrian Emergency Bursary Application Information

1. **What assistance are you applying for (check all that apply):**
   - □ Food vouchers/Food bank
   - □ Hardship Bursary
   - □ Online Learning expenses (Internet/Laptop)
   - □ Tuition Fees Deferral
   - □ Cambrian Loan
   - □ Bus Tickets
   - □ Technology Support (Laptop)
   - □ Other: _________________________________

   If applying for Food Vouchers, how long will your current supplies last:______________________

2. **If you have a spouse/common law, please declare spouses Name and ID (if applicable):**

3. Do you have dependent children under the age of 18?
   - □ If yes, how many? ________
   - □ Names and DOB of Children:

4. **Indicate any awards received for the academic year (not including OSAP):**
   - □ Title of award______________________________________________________        $______________________

5. **Have you received a Hardship Bursary this academic year?**
   - □ Yes  □ No    $______________________

6. **Are you a dependent of a College employee:**
   - □ Yes  □ No                  Who?  _______________________

7. **Bursaries may not be appropriate for every situation. Assistance may come in the funds of a Cambrian Interest free loan or a Tuition Fee deferral.**
   - □ I understand

8. **If you have lost your job due to Covid-19, have you applied for EI or the CERB (Canadian Emergency Relief Benefit)?**
   - □ Yes  □ No
   - □ If yes, when will/has your benefits start(ed)?  □ Yes  □ No

   To be eligible for the CERB, you must reside in Canada and have a valid SIN. Please visit the Government of Canada website for more information: Canada.ca/en/services/benefits/ei/cerb-application.htm

   **In the space below, please provide a concise, detailed explanation for your application.** Include full details of your financial situation, the efforts you have made to address your deficit in funding, a description of your housing arrangements and other information that would clarify the need for your request.

   *If additional space is required, please attach a separate sheet of paper.*

   **Extenuating Circumstance that put you in hardship:**

   __________________________________________________
   __________________________________________________
   __________________________________________________
   __________________________________________________
   __________________________________________________
   __________________________________________________
   __________________________________________________
   __________________________________________________
   __________________________________________________
   __________________________________________________
   __________________________________________________

   __________________________   __________________________
   Student Signature        Date

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**A. Educational Expenses**

*Do not include portion paid by sponsor*

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuition</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Supplies</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Tools/Equipment</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><em>Books will be added by the Enrolment Centre</em></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**B. Monthly Expenses**

*Amounts will be entered based on the basic standard of living defined by OSAP. Only enter the amount of unexpected expense*

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount Monthly</th>
<th>Months in School</th>
<th>Total Expenses</th>
</tr>
</thead>
<tbody>
<tr>
<td>Single, living with family (not paying rent)</td>
<td>$ 531</td>
<td>x</td>
<td></td>
</tr>
<tr>
<td>Single, living away from home</td>
<td>$ 1273</td>
<td>x</td>
<td></td>
</tr>
<tr>
<td>Single Parent</td>
<td>$ 1649</td>
<td>x</td>
<td></td>
</tr>
<tr>
<td>Married*</td>
<td>$ 2436</td>
<td>x</td>
<td></td>
</tr>
<tr>
<td>Children</td>
<td>$678/child</td>
<td>x</td>
<td></td>
</tr>
<tr>
<td>Unexpected Expense:</td>
<td></td>
<td></td>
<td>(explain below)</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Reason(s) expense(s) greater than the benchmark(s) provided:

In order for us to assess distribution of funds, how long will your current supplies/funds last: ____________________.

The minimum assistance I require: $________________ for (select all that apply):

- [ ] Food Vouchers
- [ ] Rent
- [ ] Online Learning expenses (Internet)
- [ ] Online Learning expenses (Laptop)
- [ ] Tuition Fees Deferral
- [ ] Transportation
- [ ] Other: ________________________________

I have submitted the required supporting documentation, which is required for processing (see page 1)

**C. Income**

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount Monthly</th>
<th># Months in School</th>
<th>Total Income</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sponsorship</td>
<td></td>
<td>x</td>
<td></td>
</tr>
<tr>
<td>Work</td>
<td></td>
<td>x</td>
<td></td>
</tr>
<tr>
<td>EI Benefit/Second Career</td>
<td></td>
<td>x</td>
<td></td>
</tr>
<tr>
<td>Child Tax Credit</td>
<td></td>
<td>x</td>
<td></td>
</tr>
<tr>
<td>Spousal Income</td>
<td></td>
<td>x</td>
<td></td>
</tr>
<tr>
<td>Parental Support</td>
<td></td>
<td>x</td>
<td></td>
</tr>
<tr>
<td>Scholars/Bursaries/Awards</td>
<td></td>
<td>x</td>
<td></td>
</tr>
<tr>
<td>Child Support</td>
<td></td>
<td>x</td>
<td></td>
</tr>
<tr>
<td>Canada Pension (CPP)</td>
<td></td>
<td>x</td>
<td></td>
</tr>
<tr>
<td>Bank loan / Line of Credit</td>
<td></td>
<td>x</td>
<td></td>
</tr>
<tr>
<td>ODSP</td>
<td></td>
<td>x</td>
<td></td>
</tr>
<tr>
<td>Other income</td>
<td></td>
<td>x</td>
<td></td>
</tr>
<tr>
<td>GIC (Balance)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>OSAP</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td></td>
<td></td>
<td></td>
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</tbody>
</table>

**D. Financial Need**

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>C. Total Income</td>
<td></td>
</tr>
<tr>
<td>A. (- )Total Direct Educational Expenses</td>
<td>-</td>
</tr>
<tr>
<td>B. (- )Total Monthly Expenses</td>
<td>-</td>
</tr>
<tr>
<td><strong>Difference</strong></td>
<td></td>
</tr>
</tbody>
</table>

Student Signature ____________________________ Date ____________________________

**The Enrolment Centre and International Student Services reserves the right to:**

Refuse assistance to any student. Request copies of official or legal documentation in connection with this application. Request receipts/ invoices /bank statements to validate any or all expenditures being claimed on the student's budget. Refuse to consider a bursary application if it is not completely filled out.

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