

Course	Title	Credit Value	CRN	Start Date	End Date	Last Day Register	Last Day to Drop	W1 Day	Prerequisite	Course Description
ACC1012	Cost and Managerial Acct II	3	50002	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	ACC1122, CMP7005	This course examines the various approaches to the treatment of fixed manufacturing overhead on income statements, various approaches for measuring performance including use of segmented income statements, various methods of allocating service department costs and the costs of a joint processes, various methods of arriving at prices for products and services, the nature and importance of accounting for quality costs, and various methods of analyzing cost behavior.
			50003	2-Jul-19	8-Oct-19	9-Jul-19	16-Jul-19	4-Sep-19		
ACC1019	Intro to Forensic Accounting	3	50004	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	ACC1310, ACC1012	This course will provide you with a basic understanding of the field of forensic accounting. It is designed to make you more aware and knowledgeable in the detection and prevention of white-collar crimes. Although the course is based mainly on theory and case analysis, it does delve into financial statement analysis and other tools designed to detect fraud along with various preventative measures to be considered when designing systems to prevent the occurrence of fraud and other abuses.
ACC1041	Accounting Basics I	3	50005	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	This course introduces the student to how accounting information is used by, and meets the needs of both internal and external users through effective and efficient communication as well as what accounting information is required by a business concern to reflect clearly the operating results of the enterprise over its operating life. Throughout the course, students will be introduced to generally accepted accounting principles, the interpretation and preparation of financial statements and how this information is recorded in the various business records.
			50006	3-Jun-19	9-Sep-19	10-Jun-19	17-Jun-19	7-Aug-19		
			50007	2-Jul-19	8-Oct-19	9-Jul-19	16-Jul-19	4-Sep-19		
			50008	1-Aug-19	7-Nov-19	8-Aug-19	15-Aug-19	5-Oct-19		
ACC1113	Accounting Basics II	3	50009	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	ACC1041	In this second of the two introductory accounting courses, students will expand their understanding of accounting principles and concepts while covering specific topics including: capital assets, corporations' shareholders' equity, and bonds payable. Preparation of the Statements of Retained Earnings and Cash flows will also be covered. Finally, the students will expand their understanding of the role of financial statement users by studying financial statement analysis.
			50010	3-Jun-19	9-Sep-19	10-Jun-19	17-Jun-19	7-Aug-19		
			50011	2-Jul-19	8-Oct-19	9-Jul-19	16-Jul-19	4-Sep-19		
			50012	1-Aug-19	7-Nov-19	8-Aug-19	15-Aug-19	5-Oct-19		
ACC1122	Cost & Managerial Accounting I	3	50013	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	ACC1100, OR ACC1111, OR ACC1041	This course introduces managerial accounting concepts and terminology including the elements of a job costing system, the application of cost-volume-profit analysis, and the application of relevant costs to special decisions, including how they fit with the preparation of master budgets.
			50014	2-Jul-19	8-Oct-19	9-Jul-19	16-Jul-19	4-Sep-19		

Course	Title	Credit Value	CRN	Start Date	End Date	Last Day Register	Last Day to Drop	W1 Day	Prerequisite	Course Description
ACD1500	Computer-Aided Drafting I	2	50015	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	In this course, students will be instructed in the hands-on use of computer-aided drafting using the latest version of AutoCAD. Topics include drawing setup, construction and modification, the use of layers, dimensioning, hatching, the creation and use of blocks, and the Design Centre, with the objective of producing industry-standard drawings. Students will be working on drawings that are related to their program of study.
ACT1200	Intro to Financial Management	3	50026	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	HUR1000, OR HRP0101	The focus of this course is to provide students with an understanding of accounting, financial statements analysis, and managerial accounting-based decisions used by business and human resources managers. The fundamental principles of financial and management accounting will be combined with practical applications relating to various organizational forms. Using accounting information to help effect plans, controls, and decisions will be emphasized. It is recommended that students have a basic knowledge of accounting before taking this subject.
			50027	3-Jun-19	9-Sep-19	10-Jun-19	17-Jun-19	7-Aug-19		
			50028	2-Jul-19	8-Oct-19	9-Jul-19	16-Jul-19	4-Sep-19		
			50029	1-Aug-19	7-Nov-19	8-Aug-19	15-Aug-19	5-Oct-19		
ADO1000	Adobe Illustrator: Digital	3	50030	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	This course will help in developing the students' skills and knowledge in creating digital files for graphic design projects using Adobe Illustrator. As the graphic design industry changes through the development, advancement and integration of computer technology, the importance of learning Adobe Illustrator for the design and production of digital files becomes evident.
ADV1231	Photography	3	50363	6-May-19	8-Jul-19	13-May-19	20-May-19	16-Jun-19	N/A	In this course, students will be introduced to basic photographic skills including photographic theory, equipment and materials, the taking of digital photographs, lighting, exposure, composition and editing.
AFD0101	Colour and Application	3	50031	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	Learn about the most influential elements of design, through the use of colour and its application. Study the principles of colour in relation to psychology and design communications and learn how this theory relates to physical space and the world around them. Cover an historical period of colour trends, interior space, pop culture and its political influences, colour is studied from a practical world perspective.

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AFD1000	Intro to Interior Decorating	3	50032	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	This course will cover the basic principles and elements of design, the importance of room decor, and the major categories of style types. We will review the types of career options in the field of design, the components of a professional portfolio, and client needs assessments. Basic knowledge of floor plans, window treatments, lighting, colour schemes, and styles will be examined and implemented in a colour board presentation at the culmination of the course. This will become the first addition to your portfolio.
ANT1000	Anthropology	3	50033	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	This course seeks to develop an appreciation for the mystery of human development and to put this development into the perspective of the entire Earth's history. The course examines the physical, emotional and technological changes that man has experienced. When one has completed this course, one should have a good and fundamental understanding of the evolution of man and an appreciation for what humans have accomplished and will continue to accomplish.
ART1015	Art Through the Ages	3	50034	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	A survey of Western artistic traditions beginning with the Italian Renaissance provides an understanding of continuity and change in art making. The exploration of art movements is framed thematically in relation to societal issues. This course will also introduce students to Asian, Islamic, First Nations and African art. The fundamentals of theoretical issues will be incorporated. Students will be expected to complete required readings, participate in discussions, complete written assignments and a final exam.
AST1040	Astronomy	3	50035	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	Astronomy is the study of all that which is beyond the Earth. This course examines the visible features of the sky—Moon, Sun, planets, stars, constellations, meteors and galaxies. Students will learn how to 'navigate across the night sky' by moving from constellation to constellation in a logical and progressive manner. In addition, students will examine the content of key constellations in detail and develop skills in analyzing and explaining unique astronomical phenomena.
AXS1000	Access Specialist	2	50370	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	Learn to use MS Access for Windows. Access is a relational database management system in a user-friendly environment. This course is designed for students who wish to establish an understanding of Microsoft Access, including the skills necessary to create a new database, construct data tables, design forms and reports, and create queries.

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AXS1300	MS Access Expert	2	50036	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	AXS1000	Learn to use the advanced features of MS Access for Windows. Upon completion, you will: enhance tables by creating lookups, create various types of advanced queries, create advanced forms, create relationships between tables to ensure data accuracy, work with form controls, understand macro concepts, create, run, & test Access macros, create & use switchboard forms, set Access defaults and apply Startup options.
BIO0100	Anatomy & Physiology I for RPN	3	50037	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	Anatomy and Physiology I examines the normal structure and function of the human adult. The course begins with an orientation to the human body, the levels of organization within the body and the inter-related and interdependence of body systems. The concepts of metabolism, fundamental physiological needs and homeostasis are introduced. All knowledge is then applied to the study of the integumentary, skeletal, muscle and the nervous systems. Learner preparation and learning activities are designed to promote critical thinking.
			50038	2-Jul-19	8-Oct-19	9-Jul-19	16-Jul-19	4-Sep-19		
BIO1125	Anatomy & Physiology II for RPN	3	50039	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	BIO1115 OR BIO0100	Anatomy and Physiology II continues to examine the normal structure and function of the human adult. The student relates knowledge gained in Anatomy and Physiology I to the study of the endocrine, circulatory, digestive, respiratory, urinary and reproductive systems. The concepts of water, electrolyte and acid-base balance are re-examined building on the foundation established in Anatomy and Physiology I. Learner preparation and learning activities are designed to promote critical thinking.
			50040	2-Jul-19	8-Oct-19	9-Jul-19	16-Jul-19	4-Sep-19		
BUS0102	Principles of Sales	3	50041	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	This course is designed to provide students with the basic concepts needed to understand sales and to sell effectively in a Business to Business environment. This course will provide students with a framework to prospect customers, prepare for sales calls and make strategic and ethical decisions to develop business.

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BUS1009	Intro to Intercultural Communication	3	50042	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	Students taking this course will learn the definition of culture and will be introduced to inter-cultural communication theories such as differences in gestures, personal spaces, and customs. By identifying intercultural issues in North American society, student will learn how they can apply intercultural communication theories to their daily lives and how they can respect and understand persons from other cultures. The main objective of this course is to create an environment in which students will feel comfortable communicating with people from different cultures and backgrounds. As part of the course, students will communicate with people from other cultures electronically. This course will be of interest to workers in health services, education, human resources, and business as well as those people who want to enhance their communication skills particularly as they apply to communicating with people from other cultures.
BUS1030	Payroll Administration	3	50047	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	This course covers the following topics: maintaining payroll records; salaried, hourly, commission and contract workers; taxable benefits, statutory and other deductions; preparation of payroll journal entries; preparation of Records of Employment; preparation of T4s and T4 Summary; Workers' Compensation; Employment Standards; and Computerized Payroll. Course is equivalent to CIB accredited courses.
			50048	3-Jun-19	9-Sep-19	10-Jun-19	17-Jun-19	7-Aug-19		
			50049	2-Jul-19	8-Oct-19	9-Jul-19	16-Jul-19	4-Sep-19		
			50050	1-Aug-19	7-Nov-19	8-Aug-19	15-Aug-19	5-Oct-19		
BUS1038	Business statistics	3	50051	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	BUS1100	Throughout this course you will learn about various approaches to basic statistical methods. This course covers regression analysis, probabilities and distributions, sampling, statistical estimation and hypotheses testing. You will demonstrate various skills including problem solving, organization, troubleshooting, and analysis. The Students MUST purchase the textbook from their home college bookstore. There is an APLIA code specific to the College textbook.
BUS1039	Finance & Accounting Math	4	50052	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	This course introduces the student to the concepts and procedures of the time value of money calculations used in Mathematics of Finance. It covers topics in simple interest, compound interest, simple and general annuities, bonds and cost-benefit analysis.

Continuing Education Course List – Spring 2019

Updated March 11, 2019

Course	Title	Credit Value	CRN	Start Date	End Date	Last Day Register	Last Day to Drop	W1 Day	Prerequisite	Course Description
BUS1051	Leadership in a Team Environment	3	50053	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	Teams have the fundamental building blocks of organizational structure. The skills and abilities needed to lead a team-based organization are examined. Leading in a team environment requires competencies, tools and techniques that focus on group dynamics rather than solely on individual performance. Learn how to mobilize participation, build consensus and enable individuals to maximize their team's ability to achieve results.
BUS1068	Managing the Small Business	4	50054	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	This course introduces the student to best practices associated with managing the small firm. Students are exposed to universal and timeless theories/methods that cut across all major aspects of dealing with people, data and systems. Content and process skills will be conveyed including decision making, presenting arguments, building teams, introducing change, and providing leadership.
BUS1077	Financial Planning for Condo Managers	3	50055	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	Delivered in partnership with the Association of Condominium Managers of Ontario, ACMO you will examine the financial management of condominium corporations. Topics covered include: the accounting process, financial administration, General Ledger and coding, Financial Statements (FS), presenting FS to the Board, understanding and preparing budgets, Reserve Funds, the Audit, investing and borrowing. Knowledge of Microsoft Excel and Word required. As of November 1, 2017, this is one of the four courses which are the educational requirements for a general license under the Condominium Management Services Act. This Act requires all condominium managers and providers in Ontario to be licensed. For more information on licensing, contact the Condominium Management Regulatory Authority of Ontario (CMRAO) at www.cmrao.ca . This is also one of the four courses which is compulsory for those managers who wish to write the Association of Condominium Managers of Ontario's RCM exam. For more information on the RCM, contact ACMO at www.acmo.org .
			50056	2-Jul-19	8-Oct-19	9-Jul-19	16-Jul-19	4-Sep-19		

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BUS1119	Condo Administration & Human Relations	3	50057	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	<p>Delivered in partnership with the Association of Condominium Managers of Ontario, ACMO you will examine the information, knowledge and skills required for effective condominium management. Build on the knowledge gained in the Condominium Law course through the application of the Condominium Act, including amendments made in Protecting Condominium Owners Act, 2105 and other legislation in day-to-day operations. Focusing on the practical aspects of management and communication in condominiums, the following topics will be among those covered: the development of a condominium, the first year, preparing for and managing Board and General meetings, contracting, staff management, condominium insurance, communication, writing and negotiation, ethics, as well as dispute resolution and conflict avoidance.</p> <p>As of November 1, 2017, this is one of the four courses which are the educational requirements for a general license under the Condominium Management Services Act. This Act requires all condominium managers and providers in Ontario to be licensed. For more information on licensing, contact the Condominium Management Regulatory Authority of Ontario (CMRAO) at www.cmrao.ca. This is also one of the four courses which is compulsory for those managers who wish to write the Association of Condominium Managers of Ontario’s RCM exam. For more information on the RCM, contact ACMO at www.acmo.org.</p>
			50058	2-Jul-19	8-Oct-19	9-Jul-19	16-Jul-19	4-Sep-19		
BUS1190	Retirement Planning	3	50347	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	<p>With the increase in life expectancy for both men and women retirement planning has become increasingly important in preparing individuals’ overall financial plans.</p> <p>The Retirement Planning course will provide learners with the basic tools and skills needed to prepare retirement plans for their prospective clients. Learners will review various sources of income at retirement including; Government Sponsored Retirement Income Programs, Employer Sponsored Pension Plans, Deferred Profit Sharing Plans and Personal Savings Plans and incorporate these into retirement savings plans and post-retirement income plans. This unit also incorporates Education Planning, Home Buyers’ Plan and Tax-Free Savings, as they relate to retirement and savings.</p>

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BUS3805	Ethical Issues in Business	3	50059	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	Students will be introduced to the study of Ethics and the case study method. Cases will be drawn from real business situations. Using a combination of research papers and case studies, students will be required to discuss the cases, papers and solutions in class. Reports and presentations of various cases will be used to determine the students' grades.
CAT2000	Cults and Terrorism	3	50060	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	In this course, students will explore the historical evolution and social impact of cults and terrorist groups. Students will learn ways to identify and define cults. Using discussions and active learning approaches, students will examine what motivates cults and terrorist groups with a specific lens towards violent activity. The impact of media and globalization will also be discussed. Students will advance their social and cultural understanding and gain awareness of cults in contemporary society. Students in this course will discuss the validity of historical evidence and research historical interpretations of events using relevant and recent sources.
			50061	2-Jul-19	8-Oct-19	9-Jul-19	16-Jul-19	4-Sep-19		
CCC1100	Building Maintaining Customer Rel.	3	50062	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	Students develop an understanding of customer service and the skills associated with understanding the needs of customers, meeting those needs and fostering an environment that encourages customers to return.
CHD1000	Guidance of the Young Child	3	50063	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	Early childhood professionals play an important role in creating inclusive and responsive learning environments to benefit all children and families. Central to this role is recognizing the value of all relationships that nurture children's development, their sense of self and promotes pro-social behaviours. The philosophical tenets of responsive and authentic relationships will be explored within various theoretical frameworks. The learning environment is celebrated as a "teacher" because of its significant influence on children's development, sense of belonging and well-being. The organization of space optimizes the potential for indirect guidance, inquiry and engagement. The physical space is constructed to facilitate children's development of self- regulation and independence. Students will gain insight into the characteristics of quality environments for young children.

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CHD1001	Child Development I	3	50064	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	Child Development I provides a comprehensive introduction to the principles of child development. Throughout the course the student is introduced to the history, theories, themes, and methods of studying development. We will also examine heredity, conception, prenatal development, and birth. Finally, we explore the development of the child during the first two years of life which includes the rapid and radical changes during this relatively brief period, individual differences in patterns of development, and inter-relations between the child and his/her world.
CHD1002	Child Development II	3	50065	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	CHD1001 OR CHL1000	Child Development II continues the study of the principles of child development. Growth & development from preschool-age through early adolescence will be examined. Part One introduces the student to the rapid expansion of abilities in all developmental domains during the years from 2-6. Part Two examines the stage of developmental integration: the middle years, age 7-12.
CMP1150	Programming for Beginners	2	50345	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	If you have never written a computer program and have wondered how to do it, here is an opportunity for you. Working at a fairly relaxed pace, you can learn how to store information in the computer, how to determine what the computer does next, and how to get information into and out of the computer. Other topics will be included as time permits. Upon successful completion of this course, you will have a general understanding of what is involved in computer programming. Those wishing to pursue further programming courses will be well prepared for an intensively paced course.
CMP7005	Computer Application for Business I	3	50367	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	This is a hands-on computer applications course that provides the student with the basic and intermediate word processing skills to produce professional business documents. Students will also develop expertise in electronic presentation software and spreadsheet applications in order to meet the demands of today's business industry.
COM0104	Communications	2	50066	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	Communication skills are essential to all aspects of life but specifically this course will address business communications. With the various technology tools available and communication mechanisms today it is important to know what is available and what mechanism should be used to communicate which message. Managing the various communication channels today requires time management and effective informal and formal communication skills. This course will cover the communication styles, mechanisms and presentation skills facilitating meetings, social marketing and ways to improve all communications.
			50067	2-Jul-19	8-Oct-19	9-Jul-19	16-Jul-19	4-Sep-19		

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CON0102	Construction Blueprints & Methods	3	50068	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	This course can be taken on its own and is the first course within the Construction Estimator program. The course provides an introduction to basic blueprint reading and common methods of construction. Students will use construction drawings to discuss topics ranging from soil evacuation to roof design. We will discuss legal concepts of building/planning codes and statutes. Students will gain a foundation of residential/commercial construction principles and codes in practice today.
CPN1000	Compensation Management	3	50069	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	This course provides the student with the foundation of the reward systems found in all organizations, whether profit or not-for-profit. The course examines both the theoretical and applied aspects of the compensation function, with special consideration of the major factors that influence the actual design of a compensation system.
			50070	3-Jun-19	9-Sep-19	10-Jun-19	17-Jun-19	7-Aug-19		
CPO0101	Computers I - Introduction	3	50071	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	This course will familiarize students with the digital world by exploring the hardware and software of their computer system. Graduates will be able to use the most common functions of the Windows operating system including File Explorer for file management, utility programs, various web browsers for social media while observing and identifying security and privacy concerns and issues. Graduates will be able to build properly formatted documents using Microsoft Word and spreadsheets including correctly functioning formulas using Microsoft Excel and create commanding presentations with Microsoft PowerPoint while using the cloud to store and access their files.
			50072	3-Jun-19	9-Sep-19	10-Jun-19	17-Jun-19	7-Aug-19		
			50073	2-Jul-19	8-Oct-19	9-Jul-19	16-Jul-19	4-Sep-19		
			50074	1-Aug-19	7-Nov-19	8-Aug-19	15-Aug-19	5-Oct-19		
CPO0102	Computers II - Introduction	3	50075	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	CPO0101	This will course provide the student with more advanced and related skills in constructing spreadsheets using Microsoft Excel, developing presentations using Microsoft PowerPoint and creating, maintaining and publishing a database using Microsoft Access. Students completing this course will have a well rounded knowledge of the Microsoft Office Suite.
CRW0100	Canadian Criminal Justice System	3	50076	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	In this course, students acquire foundational knowledge and skills related to the development, structure and practical operation of the Canadian criminal justice system. The course is geared towards students who will become practitioners in the criminal justice field and will require knowledge of their role in relation to the justice process as a whole. Throughout the course, students will have an opportunity to critically analyze the various components of the justice system, as well as examine the overall effectiveness and efficiency of the system.

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CRW0101	Criminology	3	50077	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	Criminology seeks to understand the underpinnings of criminal and deviant behaviour. Students examine this behaviour through sociological, biological and psychological perspectives. Students apply this knowledge in critical examination of Canadian and global crimes and statistics. A contemporary look at victimology and restorative justice is also provided.
			50078	3-Jun-19	9-Sep-19	10-Jun-19	17-Jun-19	7-Aug-19		
			50079	2-Jul-19	8-Oct-19	9-Jul-19	16-Jul-19	4-Sep-19		
			50080	1-Aug-19	7-Nov-19	8-Aug-19	15-Aug-19	5-Oct-19		
CUR1000	What in the world is going on?	3	50081	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	News stories confront us with people, places, issues, and crises from around the world. An understanding of background issues helps us make informed judgements. This subject focuses on the main news stories of the day and looks for your critical interpretations.
DEN1041	Dental Terminology	3	50082	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	Develop sound knowledge of dental terms, with an emphasis on anatomy, disease terms, and instrumentation. Terminology specific to infection control, pain management, tooth restorations, prosthodontics, endodontics, periodontics, pedodontics, and malocclusion is included.
DGT1002	Growing up Digital-Living/Work	3	50083	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	Youth in Canada today are the first generation to grow up in a digital world and they are transforming our culture and institutions. This course looks at the Internet and its role in shaping recent history and society. It examines the impact of digital media that empowers our youth to communicate, learn, play, shop and work differently from previous generations. It also provides analytical tools to anticipate and act on what lies ahead in the future.
DRW0101	Drawing Realistic Subjects in Colour	3	50084	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	Beginners and more experienced artists will learn step-by-step to create realistic coloured pencil drawings. With still life, landscape, animals and portraiture as subject matter, you will take part in detailed tutorial instruction. Learn professional techniques for layering, stroking, burnishing and stumbling in creating smooth backgrounds, fur and skin tones. An informative online discussion forum will provide you with a classroom environment to learn drawing techniques, while critiques will offer support, suggestions and improvements. You can view the instructor's work and list of supplies at www.RealisticDrawing.com/

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DRW0102	Drawing Realistic Subjects in Pen	3	50085	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	Beginners and those with some drawing experience will learn how to draw with step-by-step instructions. Learn professional pencil shading, blending and erasing techniques. There are twelve tutorials including still life, landscape, animals and portraiture. An informative discussion forum will provide you with a classroom environment to learn drawing techniques and artistic tips, while critiques will offer support, suggestions and improvements. At completion of this online course, you will have a portfolio of realistic detailed pencil drawings. You can view the instructor's work and list of supplies at www.RealisticDrawing.com/pencil
ECE0100	Family Dynamics	3	50086	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	Explore the Relationship between the individual and the family and the meaning of family within a socially diverse context. Examine the dynamics, changes and challenges within families, and enhance self-awareness regarding personal experiences, beliefs and values.
ECE0102	Philosophies of ECE	3	50087	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	ECE1115, & ECE1295, & ECE1130, & CHD1002	This course encourages students to examine various philosophical approaches to early childhood education with a view to developing and stating their own philosophy. The course content addresses both historical and current factors in the development of theoretical perspectives. It focuses on comparing and contrasting some theories which differ dramatically in their approaches to early education.
ECE0104	Specialized Instructional Strategies	4	50088	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	This course introduces the student to common evidence-based behavioural approaches applied in teaching individuals with autism new skills with an emphasis on strategies for teaching language, academic skills, activities of daily living, play skills, and social skills. Topics will be approached by providing the student with an understanding of the terms used, a description of the teaching techniques characterized in each of the modules (where applicable) and a basic understanding of the conceptual elements motivating the approaches. Topics will include traditional discrete trial training protocols, protocols developed based on Skinner's analysis of Verbal Behaviour, Precision Teaching, Direct Instruction, Pivotal Response Training, Augmentative and Alternative Communication and Incidental and Natural Environment Teaching.

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ECE1015	ECE Practices Introduction	3	50089	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	This course is designed to familiarize students with early childhood education from theoretical, practical, and political points of view. Various types of early learning and care will be examined in relation to the needs of children, families and educators. Students will be introduced to Ministry of Education documents and regulations, in addition to professional organizations and applicable legislation which affects early learning and care policies and operations.
ECE1200	Abuse & Family Violence	3	50090	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	Child and youth abuse identification and intervention are viewed as the responsibility of every individual. Abuse of children often occurs within the larger system of family violence. Impact of socialization and prevention programs will be examined as pertinent social issues. Assessment, treatment and prevention techniques and programs will be examined including conflict resolution skills.
ECM1200	Microeconomics	3	50091	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	Knowledge of contemporary microeconomics issues is essential to understanding the world we live in. Students examine fundamental microeconomic principles with an emphasis on the use of economic models to analyze economic developments accurately and objectively. Students examine the role of prices and competitive markets in the allocation of resources, firm behaviour and market structures, as well as evaluate the effects of government intervention in the economic marketplace.
			50092	3-Jun-19	9-Sep-19	10-Jun-19	17-Jun-19	7-Aug-19		
			50093	2-Jul-19	8-Oct-19	9-Jul-19	16-Jul-19	4-Sep-19		
			50094	1-Aug-19	7-Nov-19	8-Aug-19	15-Aug-19	5-Oct-19		
ECM1300	Macroeconomics	3	50095	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	ECM1200	Knowledge of contemporary macroeconomic issues is essential to understanding the world we live in. Students investigate fundamental macroeconomics principles with an emphasis on the use of economic models to analyze economic developments accurately and objectively. Through a combination of instruction and practical application, students examine unemployment, inflation and economic growth, as well as evaluate government use of fiscal and monetary policy in dealing with these key macroeconomic issues. In addition, Canada's international economic relationships are explored. Individual assignments and formal examinations are used to assess student knowledge of key objectives.
			50096	3-Jun-19	9-Sep-19	10-Jun-19	17-Jun-19	7-Aug-19		
			50097	2-Jul-19	8-Oct-19	9-Jul-19	16-Jul-19	4-Sep-19		
			50098	1-Aug-19	7-Nov-19	8-Aug-19	15-Aug-19	5-Oct-19		

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EDU1011	Teaching Online	3	50099	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19		Students experience hands-on teaching in an online environment, and review the fundamental concepts for online instructional design. Emphasis in this course is placed on online andragogy; best practices in an online teaching environment; basic online instructional design; analyzing online teaching tools; planning, facilitating, creating and assessing collaborative and interactive e-learning experiences; and future trends in online learning. In this online course students engage in varied self-directed learning experiences including: posts; the opportunity to teach peers about an online teaching tool; the development of a personal teaching philosophy; development of an online lesson plan; the creation of formative and summative evaluations; the preparation of grading rubrics and criteria; and self-reflection.
EGH1000	Creative Writing - Beginners	2	50100	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	Beginner writers and those with previous writing experience will hone their skills, benefit from a series of exercises and get involved in creative writing and critical reading. Workshop your own exercises and stories and receive valuable critique from fellow participants and the instructor.
EGH1004	Intro to Children's Literature	3	50101	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	ENG1002 or ENG1500 or any college level English	This course introduces students to various texts and sources in the domain of Children's Literature, and gives students the opportunity to discuss the many genres, issues, and theories that pervade the field, while simultaneously helping them gain practice analyzing literature for children with various critical literary elements in mind.
			50102	2-Jul-19	8-Oct-19	9-Jul-19	16-Jul-19	4-Sep-19		
EGH1005	Poetry Writing	3	50103	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	Poetry is the undercurrent of the language. It is the pulse that makes writing dynamic. Poetry Writing provides the skills necessary for better writing and for the creation, development, and marketing of publishable poems.
EGH1007	Writing Short Stories	3	50104	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	This is an introductory course for the aspiring story writer who focuses on the particularities of this literary genre. Character development, narrative unity, and plot construction are explored by analyzing selected short stories and participating in writing exercises. Students follow a step-by-step approach to producing a story suitable for publication. The process of submission for publication, as well as the various opportunities for publication are examined.

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EGH1017	Communications II - Law Enforcement	3	50105	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	ENG1002 or ENG1500 or any college level English	Police Foundations Communications II focuses on the enhancement of communication skills frequently used by police officers. In this advanced course, students write notebook entries and reports following guidelines used by police agencies. They will complete exercises that familiarize them with professional communication practices including business writing. The students will develop and enhance their reading and listening skills and acquire effective workshop presentation skills.
EGH1020	Contemporary Canadian Issues	3	50106	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	A critical understanding of contemporary Canadian issues is essential to being an active member in our democratic society. Students explore a variety of topics and analyze their ethical implications and relevance to Canadian life. Discussions and debates, as well as related interactive activities, offer opportunities to consider recent controversies from different perspectives. Use of a variety of media (e.g. newspapers, articles and electronic resources) allows for in-depth reflection on the history of current social and political issues.
			50107	3-Jun-19	9-Sep-19	10-Jun-19	17-Jun-19	7-Aug-19		
			50108	2-Jul-19	8-Oct-19	9-Jul-19	16-Jul-19	4-Sep-19		
			50109	1-Aug-19	7-Nov-19	8-Aug-19	15-Aug-19	5-Oct-19		
EGH1300	Grammar / Writing Professional	3	50110	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	Grammar for Writing Professionals aims to provide students with a thorough knowledge of the editing and proofreading process. Potential editors, writers and proofreaders will find this course particularly helpful. They will gain experience recognizing and correcting errors in accordance with accepted Canadian standards. The course also emphasizes the importance of working as part of an editing team to help produce acceptable full length manuscripts.
EGH1400	Romance Writing	3	50111	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	This course explores the art and craft of writing for the growing romance fiction market. Through lectures, examples, and lots of research, students will develop their skills in the creating engrossing plots and settings, and engaging characters, as well as researching the growing and changing market for romance oriented fiction.
EGH1500	Researching and Reporting	3	50112	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	ENG1002 or ENG1500 or any college level English	In this 42-hour online course communication skills are developed through hands-on application. Students can choose examples related to their careers. Participants define a problem, collect research using print sources, the Internet, interviews and questionnaires, and present their findings in reports.

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ENE1009	Energy Resources (Alt. Energy)	3	50113	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	n/a	<p>This course will deal with the issues of traditional and non-renewable energy sources such as crude oil, natural gas, coal and nuclear energy, as well as renewable energy sources like hydroelectricity, solar, ocean, geothermal and wind energy. Students will obtain a broad understanding of current resources, technologies and their limitations; and a realistic appreciation of what energy sources and technologies may be feasible in the future.</p> <p>Energy is one of the essential needs of a modern society. The scale of its use is closely associated with a society's prosperity and the quality of life that its members experience. However, it has become increasingly clear to all that the prevailing energy system, based on non-renewable sources is unlikely to be sustainable. As a result, the implementation of alternative energy systems have gained momentum in our high energy-consuming society over the last few decades. This course will provide a general overview of various energy sources both conventional and non-conventional. It will also assist students to assess critically the important current debates on energy and the environmental impacts of its generation, storage, transportation and use.</p>
ENG0102	Business English Skills I	4	50114	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	<p>This course emphasizes the writing of effective business communications, including letters, memorandum, email, and short reports. Other tasks include applying proofreading and editing skills. These skills will prepare the student for the work environment, which requires practical business writing to be clear, correct, and concise. Students are introduced to the research process and develop critical thinking skills.</p>
ENG1331	Business Writing Strategies	3	50115	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	<p>Effective and practical writing skills are important for successful communication in business. Students develop practical writing skills using basic word processing technology. They learn how to compose business correspondence including emails, memoranda, letters, and reports, with a focus on routine and persuasive messages. A review of basic grammar is also included.</p>
			50116	3-Jun-19	9-Sep-19	10-Jun-19	17-Jun-19	7-Aug-19		
			50117	2-Jul-19	8-Oct-19	9-Jul-19	16-Jul-19	4-Sep-19		
			50118	1-Aug-19	7-Nov-19	8-Aug-19	15-Aug-19	5-Oct-19		
ENG1500	Communication I	3	50119	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	<p>In this course, students will develop their application of contemporary English grammar standards and organizational writing patterns, which together create a strong foundation for organizing and writing tasks in subsequent communications courses.</p>
			50120	2-Jul-19	8-Oct-19	9-Jul-19	16-Jul-19	4-Sep-19		

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ENG1700	Communications II	3	50362	6-May-19	16-Aug-19	May 10, 2019	May 17, 2019	13-Aug-19	N/A	In this course, students will practice effective reading skills by outlining the structure and analyzing the purpose of selected prose pieces. Further, students will use their knowledge of structure and format to prepare written responses to work-related situations.
ENT1000	Entrepreneurship	3	50121	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	This course will cover a wide variety of topics for those interested in starting, or seeking employment in, a small business. The course will capture the entrepreneurial spirit, and students will get first-hand exposure to the benefits and drawbacks of starting a new business and being your own boss. Issues pervasive in small businesses such as spotting trends or taking advantage of niche business opportunities will be discussed and factored into class exercises. Students will have the opportunity to practice start-up skills through feasibility analysis, the idea pitch, defining markets, targeting customers, operations, and deciding on which type of business to start. The ability to maintain and sustain operations of a small business will be experienced with particular attention to budgeting, forecasting, and cash management. In this course, students will have an authentic opportunity to test their entrepreneurial skills through a real business venture.
			50122	3-Jun-19	9-Sep-19	10-Jun-19	17-Jun-19	7-Aug-19		
			50123	2-Jul-19	8-Oct-19	9-Jul-19	16-Jul-19	4-Sep-19		
ENT1004	Entrepreneurship II	3	50124	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	ENT1000	This course will cover the creation of a comprehensive business plan. The course will capture the entrepreneurial spirit, and students will get first-hand exposure to the benefits and drawbacks of starting a new business and being your own boss. Through the steps in creating the business plan, students will have the opportunity to practice start-up skills through defining markets, targeting customers, and addressing financial planning such as cash management, budgeting, and financing. At the conclusion of the course, students will each have the opportunity to ‘pitch’ their plan to a potential investor.
ENV1001	Environmental Citizenship	3	50125	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	Environmental Citizenship is based on the principles of national citizenship, yet it goes beyond political borders to emphasize global environmental rights and responsibilities. An environmental citizen is committed to learning more about the environment and to taking responsible environmental action. Through a combination of interactive activities, assignments and discussions, students learn how they are personally connected with current environmental issues. Students are also encouraged to adopt attitudes and behaviours that foster global environmental responsibility.
			50126	3-Jun-19	9-Sep-19	10-Jun-19	17-Jun-19	7-Aug-19		
			50127	2-Jul-19	8-Oct-19	9-Jul-19	16-Jul-19	4-Sep-19		
			50128	1-Aug-19	7-Nov-19	8-Aug-19	15-Aug-19	5-Oct-19		

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EXL0103	Excel Expert	3	50129	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	EXL1000 or EXL1005	This course is designed to teach advanced topics of MS Excel. Students will learn how to create and manipulate advanced spreadsheets and be able to manipulate data, work with templates and styles, connect to external data and links, review and protect workbooks, create custom formats and layouts and create advanced formulas. The course will also help to prepare students wishing to pursue the MOS certification exams for Excel Expert (Excel Expert 2013 exams 77-427 and 77-428 and Excel Expert 2016 Exam 77-728). It is recommended students complete COMP8166 or equivalent before taking this course.
			50130	2-Jul-19	8-Oct-19	9-Jul-19	16-Jul-19	4-Sep-19		
EXL1005	Excel - Core	3	50131	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	Learn to use Microsoft Excel to create and format spreadsheets in order to analyze data and make more informed business decisions. You will discover how to; create, edit, format and print workbooks; use mathematical formulas and functions; create and format charts and shapes; insert images; cut, copy and paste data. The course is designed to help prepare students to write the MOS Certification exam for Excel 2013 (MOS Exam 77-420) or Excel 2016 (MOS Exam 77-727). Students will also have the opportunity to earn MyITLab Microsoft Office Badges, which demonstrate achievement of skills in Excel.
			50132	3-Jun-19	9-Sep-19	10-Jun-19	17-Jun-19	7-Aug-19		
			50133	2-Jul-19	8-Oct-19	9-Jul-19	16-Jul-19	4-Sep-19		
			50134	1-Aug-19	7-Nov-19	8-Aug-19	15-Aug-19	5-Oct-19		
FIN1002	Corporate Finance	3	50135	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	The maximization of shareholders' wealth is the main objective of profit seeking organizations. Utilizing this concept, students will examine basic concepts of financial management and the analytical tools which aid in financial decision making. This course explores the finance function of an operating business and examines the valuation of bonds and shares as well as capital budgeting decisions and risk assessment. Students will use financial models in a variety of situations and make informed decisions.
FRE1001	Francais I	3	50136	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	The objective of this course is mastery of rudimentary language skills. With the use of simple structures and vocabulary, learners describe personal attributes, formulate simple questions and responses and conjugate in the present tense. Emphasis is given to speech as well as written forms. Students use technology for oral communication practice and evaluation. Short texts bring to light family life and French culture, relating to customs, activities and celebrations in Canada and around the world.
			50137	3-Jun-19	9-Sep-19	10-Jun-19	17-Jun-19	7-Aug-19		
			50138	2-Jul-19	8-Oct-19	9-Jul-19	16-Jul-19	4-Sep-19		

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FRE1002	Francais II	3	50139	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	FRE1001	The student will sustain development of language skills by extending vocabulary with regard to all activities after work such as weekend chores, leisure, sports including holidaying abroad. The grammatical structures at this level continue to be simple. Through systematic exercises the student becomes more confident and moves on from level 1 present tense and near future to the past tense. The student at the end of this level will be able to share more extensively life at home as well as describe a real or imagined past holiday in a French speaking country.
FRE1003	Francais III	3	50140	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	FRE1002	The progressive acquisition, reinforcement, and creative use of language structures will give the student confidence to self-expression. By analyzing, comparing and applying the French past tenses, the student will have the basic tools to story telling. At this level, the student will be encouraged to express simple and complex sentence structures. Anecdotes by authors from French speaking Canada will serve as models for the final task.
FRE1004	Francais IV	3	50141	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	FRE1003	In addition to a more rigorous approach to vocabulary and grammatical structures with every class the student will continue to develop everyday situations practiced at earlier levels. Grammatical sentence structures are more complex at this level with the expansion of the past, present, future and conditional verb tenses. Articles from French speaking Canada serve as language models and provide a cultural perspective on current issues. Towards the end of the course language skills include the ability to convey necessity, obligation, probability, and or expectation with regards to past experiences, work and education and the future.
FRE1005	Francais V	3	50142	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	FRE1004	The objective of this course is to expand vocabulary skills through exposure of the diversity of the French language. This is done with the support of literary, political, social and cultural articles from the French speaking world. At this level, grammatical and sentence structures are interesting and complex. At the end of this course the student will have discussed and researched current affairs of French speaking Canada, given an opinion, given advice; expressed regret to hypothetical actions in the past, as well as applied verb tenses that establish sequential order to past actions.

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GEG1001	Geography & Human Populations	3	50343	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	In this course, students are encouraged to develop an understanding of the interdependent relationship between geography and the location of human populations. Through scientific inquiry, students will study the world's geographic landscape, the global processes that shape planet earth, and their relationship to the location of climates and the natural resources required to sustain healthy societies. Challenges and opportunities related to demands for natural resources, energy, agricultural and economic productivity will be explored along with the ever increasing impact our accelerating population growth is having on shaping our planets future and the life that inhabits it.
GEN1005	Middle Ages & the Modern World	3	50143	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	The course will provide students with an introduction to the impact that major cultural traditions of the Middle Ages have had on the modern world. The course will include myths, narratives, images, and other forms of representation from a variety of Western European national and religious traditions. Topics may include the study of kings, warriors, saints, knights, mystics, mythological heroes, and exotic beasts such as dragons. It will also include examinations of medieval-themed material in modern popular culture, including fictional writing, movies, video games, businesses and historic sites, both online and offline. No prior knowledge of medieval studies is required.
GEN1014	Popular Culture and the Media	3	50144	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	In this course students will answer the question 'Why?' by using cultural analysis to connect what's 'popular' to what's going on in our society. By taking a closer look at the movies and television shows they watch, the clothes they wear, and the music they listen to, students will endeavour to understand the role of popular culture in maintaining and reproducing the kind of society we live in. What messages are intended by the producers of mass media and what messages are received by their consumers? Popular culture will be investigated from a sociological perspective with an emphasis on North America with Canadian content as available.

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GEN1015	Olympics: Where Sports & Spec. M	3	50145	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	This course provides students with an in-depth look at the socio-cultural relevance that the Olympic games have on our society. An in-depth historical review of the games will allow students to understand how the Olympics have altered the manner in which we view athletic competition. Special emphasis will be placed upon the emergence of elite athletes, financial remuneration, banned substances and the International Olympic Committee (IOC). This celebration of sport has captivated the entire globe through struggle, celebration and triumph. Issues regarding race, gender and class will be examined during the course. Students will be expected to reflect upon the relationship between sport and society as the Olympic Games continue to fascinate the global population.
GEN2455	World Religions:West/East Trad	3	50349	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	This course examines various ways in which Judaism, Christianity, Islam, Hinduism and Buddhism have transformed over time and responded to new environments, circumstances, and challenges. In an effort to better understand these “living religious traditions,” this course will examine each religion’s founding narratives and figures, the histories of their religious traditions and their diversification, their theological doctrines, mystical traditions, rituals, concepts of life, death and time, and conceptions of the relationship between religion and ethical, social and political life. Students will also be required to understand, and encouraged to think through, some of the basic methodological and interpretive issues involved in the academic study of religion, especially those surrounding cultural diversity and evaluative judgment, as well as various non-religious based theories, from psychology to economics, as to why religions exist.
GEO1004	A Geography of Planet Earth	3	50146	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	This course has been designed to acquaint the student with the fundamental aspects of the lands and waters of the Earth. In particular, ‘A Geography of Planet Earth’ will examine the parts of the Earth and the physical regions of the Earth. Attention will be paid to the man-made lines used to navigate around the Earth and to the countries of the Earth. The lesson topics include lakes, rivers, volcanoes, mountains, glaciers and continental ice sheets, deserts, great plains and grasslands, oceans, islands, lines and countries.

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GEO1010	Intro to Geology: An Overview	3	50147	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	Geology is the study of a dynamic Earth that is changing on a daily basis due to tectonic activity, volcanoes, earthquakes, landslides, meteorite strikes, tsunamis and more. This introductory course outlines the formation of the Earth in the context of the formation of the Universe and Solar System. It examines the history of the Earth and of the Moon and its formation. Course content includes an examination of the properties of the Earth, its dynamic activities, its rocks and minerals and fossils, and the uses of rocks and minerals. An examination of the careers that are associated with geology is included.
GEO1015	Geological Disasters	3	50148	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	This course studies the events, the causes and the effects of some of the world's greatest geological natural disasters. The course examines disasters associated with earthquakes, volcanoes, tsunamis, weather, hurricanes, floods, fires, extinctions and impacts from space. Each type of disaster contains a geologic or scientific component. The disasters are examined in terms of their geologic or scientific origins, their locations, their effects and impact on human lives and settlements. Advice is given as to how best to prepare for and defend yourself against these disasters.
GEO1150	Minerals	3	50149	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	Mineralogy is the study of the crystals that comprise rocks. This course studies minerals. It is a course that allows the student to become very knowledgeable about minerals and to enjoy their beauty. The course begins by explaining what minerals are, their composition and their classification. The concept of mineral formation is followed by the use of descriptive and identifying properties. The student is introduced to the use of a 'key'. After having learned how to identify important minerals, the student will be introduced to some of the fascinating minerals on Earth: gemstones, ore minerals and essential minerals. The course concludes by examining various mineral collecting sites of the world.
GLW1001	Global Citizenship	3	50151	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	The world is shrinking. The ice caps are melting. A sneeze, thousands of kilometres away, starts a health pandemic, and technology enables us to intimately view not only earthquakes and tsunamis but human rights violations around the world. This reality calls for an understanding of sustainability, diversity, and social justice. A global citizen is aware of the wider world, respects diversity, is outraged by injustice, participates in community from the local to global level, and feels compelled to act to make the world a more humane and sustainable place. Global citizenship will help students gain personal understanding of themselves as citizens of the world and apply it in their own lives.

Course	Title	Credit Value	CRN	Start Date	End Date	Last Day Register	Last Day to Drop	W1 Day	Prerequisite	Course Description
GLW1002	Climate Change	3	50152	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	In this course, students will research and discuss issues related to global climate change, developing skills in innovative thinking, research, political awareness, ethical reasoning, debating, and communicating on-line and in writing. Students will develop an awareness of the current scientific certainties and evidence of global warming, adaption to a changing global climate and current political issues at a global and national level; including topics such as weather and climate, climate history, Earth's energy balance and climate change, greenhouse effect, International agreements, ethical responsibility of individuals, corporations and governments and the conflictions between national economic interests and the environment. This course meets the Ministry of Training, Colleges and Universities' General Education requirements in the area of Civic Life.
HCP1001	Nutrition	3	50153	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	This subject introduces students to the science of nutrition, making connections between the food we eat, the nutrients we need, and the roles they play in maintaining optimal health. Students will learn how to evaluate food labels and how to achieve adequate nutrient intake, while considering various diets and dietary restrictions. They will gain insight into the ways our food choices can increase or decrease the risk of illness and chronic disease. Food additives, nutritional claims, trends and controversies will also be explored and critically evaluated.
			50154	2-Jul-19	8-Oct-19	9-Jul-19	16-Jul-19	4-Sep-19		
HEA0103	Understanding Medical Tests	3	50155	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	MDT1000	Designed for medical office professionals to assist in developing an understanding of common medical tests related to a wide variety of body systems. Knowledge in the area of medical testing will help the student to educate the patient in relation to the description and purpose of the test, preparation of the patient before the test, with care during and after the test, end expected results. Risks, complications, and special concerns are covered. This course is open to people currently employed in health related areas or hope to do so in the future.
HEA0107	Understanding Surgical Procedures	3	50162	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	MDT1000	This course has been designed for medical office professionals to assist in developing an understanding of common surgical procedures related to a wide variety of body systems. Knowledge in the area of surgical procedures will help the student to educate the patient prior to and after surgery, what to anticipate, and expected results. This course is open to people currently employed in health related areas or hope to do so in the future

Course	Title	Credit Value	CRN	Start Date	End Date	Last Day Register	Last Day to Drop	W1 Day	Prerequisite	Course Description
HEA1021	Wellness for Children	2	50167	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	In this course, students will take a comprehensive look at children's wellness in a child care setting. The course content will address health, safety and nutrition practices. Strategies for maintaining a healthy and safe child care environment will be presented. Accessories, behaviours and conditions for safety risk in both indoor and outdoor environments will be examined. Emphasis will be placed on healthy nutrition and activity for children.
			50168	2-Jul-19	8-Oct-19	9-Jul-19	16-Jul-19	4-Sep-19		
HEA1085	Medical OHIP Billing	3	50169	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	MDT1000	This course is designed to provide the student with the basic principles of efficient Health Claim Billing in Ontario. The student will learn how to use the Schedule of Benefits and Preambles of the Ministry of Health, as well as be introduced to computerized billing.
HEA1090	Stress, Wellness & Nutrition	3	50170	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	Stress can play a huge factor in people's professional lives. Learning how to deal with stress is vital to long-term health. While stress alone doesn't cause disease, it triggers molecular changes throughout the body that make people more susceptible to many illnesses. In this course, students will gain an understanding of the importance of how to deal with both positive and negative stress in their lives. By using wellness perspectives, each student will gain more insight into how they can control both internal and external stressors.
			50171	3-Jun-19	9-Sep-19	10-Jun-19	17-Jun-19	7-Aug-19		
			50172	2-Jul-19	8-Oct-19	9-Jul-19	16-Jul-19	4-Sep-19		
			50173	1-Aug-19	7-Nov-19	8-Aug-19	15-Aug-19	5-Oct-19		
HEA1165	Introduction Complementary Therapies	3	50348	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	In this introductory survey course you will study the history, development and practical application of complementary therapies and modern medicine. Examine numerous specific complementary therapies from historical, theoretical, and practical application perspectives. Therapies in recognized courses of study or certification which are offered in the complementary care practice courses will be highlighted.

Course	Title	Credit Value	CRN	Start Date	End Date	Last Day Register	Last Day to Drop	W1 Day	Prerequisite	Course Description
HEA1170	Mental Health and Society	3	50346	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	<p>This course focuses on a multi-disciplinary examination of the ways in which mental health and addiction are viewed by society and how these perceptions influence society's response to the practical and socio-political aspects of mental illness. Students will examine personal attitudes, societal myths, and stereotypes related to mental illness and addiction. Students will be challenged to critically reflect upon how their personal orientations and resulting behaviours about mental illness, addiction, and wellness impact their cultural, societal and political beliefs.</p> <p>Drawing on literature, arts, politics, media, medicine, and the social sciences, students will critically examine mental illness and addiction as a social construct and contrast and compare assumptions of agency, normalcy, treatment, and recovery. Students will also learn firsthand from those with mental illness, evaluate the effects of mental illness in special populations including Indigenous people and the elderly, and apply their learning through health simulation activities. Finally, students will explore ways that those affected by mental illness and addiction construct and assess themselves.</p>
HIC1001	Structure Inspection	3	50174	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	<p>This subject focuses on the following structural components of a residential dwelling: foundations and footings, floors, walls and roof/ceiling structures. Students learn to apply knowledge of structures to inspections that focus on system performance, safety concerns, and compliance with good construction practices.</p>
HIC1002	Electrical Inspection	3	50175	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	<p>This subject prepares students to inspect the performance of the following components of electrical systems within residential buildings: service drops, grounding systems, service panels, wiring systems, devices, and fixtures.</p>
HIC1003	Heating Inspection I	3	50176	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	<p>This subject covers installed heating systems (gas and oil furnaces and hot water boilers). Emphasis is on the inspector's ability to identify the energy source, type, material, condition, and safety concerns, as well as inspecting the heating equipment.</p>
HIC1004	Heating Inspection II	3	50177	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	HIC1003	<p>This subject covers vent systems, flues and chimneys, as well as fireplaces, other wood heating appliances, steam and electric heating systems. Students apply knowledge of these systems to the role of home inspector.</p>

Course	Title	Credit Value	CRN	Start Date	End Date	Last Day Register	Last Day to Drop	W1 Day	Prerequisite	Course Description
HIC1005	Roofing Inspection	3	50178	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	The emphasis in this subject is on typical defects of the various types of roof coverings, drainage systems, flashings, skylights, chimneys, and other roof penetrations. Students apply their knowledge of roofing to inspections that focus on system performance, safety concerns, and compliance with existing codes and standards.
HIC1006	AC and Heat Pump Inspection	3	50179	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	Emphasis in this subject is on cooling systems and heat pumps. Students learn to identify typical defects and apply correct inspection techniques.
HIC1007	Exterior Inspection	3	50180	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	This subject covers retaining walls, grounds, window wells, lot grading, driveways, patios, walkways, decks, balconies, stoops and steps, porches, railings, wall cladding, flashing trim, eaves, soffits, fascia, as well as exterior doors and windows. Students learn to describe the exterior wall coverings and inspect all aspects of the exterior named above.
HIC1008	Plumbing Inspection	3	50181	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	This subject prepares students to inspect, in a residential dwelling, the interior water supply and distribution systems (including fixtures and faucets), as well as water heating equipment and drain/vent/waste systems and their related fixtures.
HIC1009	Interior and Insulation Inspection	3	50182	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	Focus is on the inspection of thermal insulation, vapor retarders and ventilation systems, as well as the inspection of interior elements of residential dwellings such as walls, ceilings, floors, basements, doors, windows, interior stairs/railings, installed countertops and cabinets, and garage doors/door operators.
HIC1010	Communication & Prof. Practice	3	50183	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	The professional home inspector is required, both verbally and in writing, to describe the inspection process and communicate inspection findings to the client. It is imperative that the home inspector be able to communicate clearly and effectively to ensure understanding of an inspection, once conducted. Students in this subject develop their oral and written communication skills, and learn the reporting requirements and proper conduct required of a professional in this industry.

Course	Title	Credit Value	CRN	Start Date	End Date	Last Day Register	Last Day to Drop	W1 Day	Prerequisite	Course Description
HRP0101	Human Resource Management Principles	4	50186	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	Specific focus is on the factors that affect the overall atmosphere in the workplace and that which contributes to an environment conducive to maximum productivity. Students will be introduced to effective strategies for hiring, motivating, managing, training, and retaining staff. Students will study the following topics: the strategic importance of Human Resources and the role of the HR Manager; competitive challenges facing Human Resources; job analysis and design; Human Resources planning; recruitment and selection; orientation and training; employee relations; performance management; compensation; employee benefits and services; labour relations; health and safety; equity and diversity; and international human resources management. Significant emphasis will be placed on the team approach to creative problem-solving techniques and their application to selected case studies and a project that replicates actual on-the-job activities. Successful completion of this course, with a minimum final grade of 65%, will qualify as an approved credit towards the academic component of either the Certified Human Resources Professional (CHRP) or the Certified Human Resources Leader (CHRL) designations granted by the Human Resources Professionals Association (HRPA).
			50187	3-Jun-19	9-Sep-19	10-Jun-19	17-Jun-19	7-Aug-19		
			50188	2-Jul-19	8-Oct-19	9-Jul-19	16-Jul-19	4-Sep-19		
			50189	1-Aug-19	7-Nov-19	8-Aug-19	15-Aug-19	5-Oct-19		
HRP7310	Labour Relations	3	50190	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	This course provides students with a working knowledge of the institutions and processes, which govern employee-management relations in a unionized work environment. The course focuses on the strategic and legal considerations, which influence decision-making for employers and employees facing the option of unionization or the impact of unionization. Major topics include: historical development of the Canadian trade union movement, statutory certification procedures, unfair labour practices, the process of collective bargaining, the nature and contents of collective agreements, standard grievance procedures, conciliation and arbitration processes and the impact of strikes and lockouts.

Course	Title	Credit Value	CRN	Start Date	End Date	Last Day Register	Last Day to Drop	W1 Day	Prerequisite	Course Description
HST0100	Women in Film: Scandalous Sisters	3	50191	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	How are women represented in film? What kinds of stories are told about women's experiences – and who is telling these stories? What kinds of women are represented in films – and what kinds of women don't we see in mainstream movies? Women in Film: Scandalous Sisters explores and analyzes representations of women in a range of mainstream historical and contemporary films. Our focus is on movies that were seen as "scandalous" or controversial when they were released because of the "unconventional" behavior and/or appearance of the central female character(s). We explore the historical, social and political factors that influenced both the representations of women in these films and the controversies that arose when the films were released. We also discuss how and why representations of women (both "scandalous" and "proper") in film have changed over time and consider the future of women in film. Issues of gender, race, class and sexuality are central to our discussion and analysis.
HST0101	The History of Brewing	3	50192	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	This course investigates the relationship that beer has had with humanity from the dawn of history to the present day. Along the way, we will explore the mystery of fermentation; beer's central role in the development of ancient civilizations; the move from medieval kitchens to commercial breweries; how beer shaped the New World; the link between location and style; the development of a global beer; and the current craft beer revolution.
HST0102	The History of Chocolate	3	50193	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	Students survey the 4000-year-old history of chocolate: from its ancient Mesoamerican origins as a bitter drink of ritual and medicine, to the growth of a modern "chocolate culture" and its place as a mass-produced globalized product of the twentieth century. Students investigate how chocolate came to be imported into Europe by the Spanish during the sixteenth century and transformed into a sugary drink of the nobility, as well as its later importance to colonization, the slave trade and the Industrial Revolution. Students explore, through six module videos with integrated reading assignments, podcasts and other media, current academic research on the topic and encounter a wide range of primary sources including art, literature and the economic and administrative documents of daily life. Students also have the opportunity to analyse several primary sources (historical documents, paintings, photographs and maps) relevant to the study of chocolate's cultural history.

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HST1004	Aviation Re Canadian Development	3	50194	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	Through a review of the history of Canadian aviation, students will learn about the impact that aviation has had on the development of Canada as a nation. This will be accomplished by examining the early years of aviation, Canada's military participation in and contribution to Allied aviation efforts during the wars of the 20th Century, and the influence of aviation in the development of the Canadian north. Additionally the course will focus on the transition from trains and ships to airplanes as the preferred method of regional, transcontinental and international travel, and the effects of Canada's aviation industries on the country's economic development and Canada's international trade and influence.
HST2500	History of Indigenous Canadian Relations	3	50195	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	This course provides an overview of the historic stages of the relationship between Indigenous peoples in Canada from contact to present day. It will explore the different world views at contact, the years of cooperation and negotiation through the fur trade and treaty making era and the impact of government colonial policy on Indigenous nations. The course will also explore the constitutional recognition of Aboriginal rights which provide an important context for understanding contemporary issues between Indigenous and Canadian societies including land claims, treaties and self-government.
HST2600	Essentials of Canadian History	3	50342	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	This course is a study of some of the major themes of Canadian history from Confederation to the present. It is designed to increase the student's understanding of how our past influences and engages with the present, and how we are shaping our future. This aligns with the General Education themes of Social & Cultural Understanding and Civic Life.
HTM1005	Adobe Animate	2	50196	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	This introductory course will cover the following objectives: interface basics, drawing and painting, working with objects, using type, importing artwork, working with layers, working with symbols and instances, creating animation, adding interactivity, working with sound, publishing and exporting to HTML and self-contained movies.
HTM1006	HTML Introduction	3	50197	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	Students will learn some of the most important topics of HTML, from the basics of creating Web pages with graphics and links, using tables, and controlling page layout, to more advanced topics including cascading style sheets, and adding pre-written JavaScript to HTML documents. Also how to create a multimedia Web page, and create a Web page with forms. Software Required: Any word processing software
			50198	2-Jul-19	8-Oct-19	9-Jul-19	16-Jul-19	4-Sep-19		

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HUM1066	Introduction Arts & Sciences	3	50199	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	GNED 101: Introduction to Arts and Sciences focuses on fundamental questions. How do we know what is real? What makes us who we are? What forces shape our world? What makes us happy? Students will explore these questions through an issues-based approach that addresses concerns relevant to everyday life: Are there different ways of knowing? Is the self – one's identity, character, behaviour – the result of natural forces or cultural conditioning or both? How much control can individuals have in the face of powerful natural and cultural forces? What kinds of fulfillment might we strive for in an imperfect world? Students will explore these questions through an interdisciplinary approach that introduces them to various fields in the Humanities, Social Sciences, and Natural Sciences. They will be encouraged to search for answers that make sense of their life experiences via various theoretical perspectives introduced in the course through readings, on-line lessons, and class discussions.
HUR0101	Human Relations	2	50200	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	What makes people tick . . . and how to keep them going! Human Relations will improve your understanding of people. You will discuss motivation, handling conflict, delegation, building morale and more. Studying these topics will give you practical insights into handling people more effectively and improve your overall performance.
HUR1110	Dispute Resolution	3	50201	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	HRP0101	This course surveys the major methods currently in use by organizations for resolving disputes by situating alternative dispute resolution in its historical, social and legal context. Various ADR techniques will be examined and compared, and participants will be provided with an overview of ADR mechanisms, their advantages and disadvantages, and recognize the appropriate situations in which to apply them. Special emphasis is placed on developing mediation skills. Critical issues such as getting parties to the table, ethical issues of the mediation process, power imbalances, the appropriateness of mediation and issues of culture, race and gender are addressed. Technical aspects of the mediation process covered include: stages in the mediation process, how to determine the interests of the parties, how to generate options for settlement, and how to get beyond impasses. Negotiation models and the practical techniques necessary to negotiate effectively are also covered. Participants also examine a range of formal and informal dispute resolution models currently in use by organizations.

Course	Title	Credit Value	CRN	Start Date	End Date	Last Day Register	Last Day to Drop	W1 Day	Prerequisite	Course Description
IND1001	Indigenous ID & Relations to Land	3	50202	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	This course will require students to experience and explore Indigenous cosmology(s), knowledge(s) and world view(s) as it relates to the land. The influence of land on Indigenous worldview(s) will provide a way of understanding contemporary perspectives of identity and self-determination. In addition, students will be encouraged to examine and locate their own identity and world view in relation to these concepts.
INV1002	Private Investigator Training	4	50203	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	This course has been designed as per the training standards prescribed by the Ministry of Community Safety & Correctional Services under the Private Security and Investigative Services Act. The course content is based solely on Ministry-mandated requirements for eligibility to write the provincial licensing examination for Private Investigators in the province of Ontario.
ISP0101	Hacker Tech, Tools and Inc.	4	50204	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	Students examine and analyze the landscape, key terms and concepts. Security professional need to know about hackers and computer criminals who break into networks, steal information, and corrupt data. Students examine how attacks target networks and the methodology they follow.
JAV1003	Java Introduction	3	50205	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	HTM1006	This course provides the beginning programmer with a guide to developing applications using the Java programming language. This course covers object-oriented programming concepts including: creating and using classes and methods, loop structures, string method, if/thenelse, JOptionPane Class and arrays.
JAV1005	Java Script	4	50206	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	HTM1006	This subject introduces the student to computer programming using the JavaScript programming language. While JavaScript is the language of instruction, the course covers the essential concepts and constructs which are part of most modern programming languages, including sequence, selection, repetition, variables, arrays, and objects. This course leads the student from writing the simplest of programs to creating programs that interact with the elements in a web page. Using only a simple text processor and a browser, the student will write and run programs that utilize variables, calculations, arrays, if statements, loops, objects, and events. In addition to writing programs, the student will also be instructed in the elements of good programming style and their importance.
JAV1500	Java Intermediate	3	50207	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	JAV1003	This course expands upon the basic skills you have in developing Java applications to developing more robust Java applications. You will learn some of the more advanced Java topics such as utilizing inheritance, the swing toolkit, layout managers, the event model, exceptions and file input/output. Software: JAVA SDK, JAVA IDE - both free downloads.

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LAW0100	Racism & Discrimination	3	50208	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	<p>Students taking this course will learn the definition of racism and discrimination, and will be able to identify the various sources of discrimination and racism resulting from cultural values and physical differences between individuals. By identifying racism and discrimination issues in North American society, students will learn how to analyze the sociological factors that cause bias and prejudice to surface in our society.</p> <p>The main objective of this course is to enhance sensitivity to and intolerance of mistreatment based on racial or ethnic background and appearance, and to consider how to handle these issues as professional individuals in a pluralistic Canadian society. As part of the course, students will communicate with one another through electronic discussion and learn to appreciate through various readings and assignments the many facets of racism and discrimination. This course will be of interest to workers in health services, education, human resources, and business as well as those people who want to enhance their knowledge and sensitivity to issues of racism and discrimination particularly when communicating with people from other cultures or with physical appearances that differ from their own.</p>
LAW1015	Landlord & Tenant Law	3	50209	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	<p>This course examines the legal relationship between landlords and tenants, the legislation that governs rental housing and the rights, procedures, documents and remedies of the parties involved in a tribunal application proceeding under the Residential Tenancies Act.</p>

Course	Title	Credit Value	CRN	Start Date	End Date	Last Day Register	Last Day to Drop	W1 Day	Prerequisite	Course Description
LAW1028	Intro to Condominium Law	3	50210	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	<p>Delivered in partnership with the Association of Condominium Managers of Ontario, ACMO, you will examine the legislative framework surrounding the creation, operation and management of condominium corporations in Ontario. Protecting Condominium Owners Act, 2015 amends the Condominium Act, 1998 and introduces the licensing of condominium managers under the Condominium Management Services Act, 2015 (CMSA). Explore a range of issues affecting condominium corporations in Ontario, including consumer protection, management contracts, dispute resolution and both recent and anticipated legislative reforms. Students will also be introduced to the major players in the condominium world, including various administrative authorities and regulators.</p> <p>As of November 1, 2017, this is one of the four courses which are the educational requirements for a general license under the Condominium Management Services Act. This Act requires all condominium managers and providers in Ontario to be licensed. For more information on licensing, contact the Condominium Management Regulatory Authority of Ontario (CMRAO) at www.cmrao.ca. This is also one of the four courses which is compulsory for those managers who wish to write the Association of Condominium Managers of Ontario’s RCM exam. For more information on the RCM, contact ACMO at www.acmo.org.</p>
			50211	2-Jul-19	8-Oct-19	9-Jul-19	16-Jul-19	4-Sep-19		
LAW1032	Legalization of Cannabis	3	50212	14-May-19	2-Jul-19	21-May-19	28-May-19	15-Jun-19	MUST BE 19+ TO TAKE COURSE	<p>After a prohibition that has been in place for almost 100 years, the Canadian government will legalize the recreational use of cannabis in 2018. This will make Canada only the second country in the world (behind Uruguay) to do so at a national level. Students will examine the history of cannabis within Canada, develop insights into the factors behind the decision to legalize, discuss the findings of the Cannabis Legalization and Regulation Task Force, and explore the emerging legal framework surrounding the personal use of cannabis.</p> <p>Note: You must be 19 years of age or older to take this course. There will be no exceptions to this requirement.</p>
			50213	2-Jul-19	20-Aug-19	9-Jul-19	16-Jul-19	3-Aug-19		
LAW1050	Legal Terminology	3	50214	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	Students will build a vocabulary of common legal terminology used within a law office, government agency, court systems, social services and current affairs through practice, study guide and quizzes.

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LCS1005	Lifestyle Coaching	3	50215	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	Using behavioural change theories as a guide, students are introduced to and engage in strategies of establishing and maintaining a positive and healthy lifestyle across the life span. Communication skills of counseling and active listening are developed to better understand the varied needs and desires of individuals seeking to make changes in their current lifestyle.
LDC1008	Finance	2	50222	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	Leaders in any organization need to understand the cost of doing business. Financial documents are used to explain how money is used in a business and can be interpreted to predict an organization's success. The ethical and effective use of financial statements and ratio calculations for forecasting and budget preparation can ensure investments or withdrawals within an organization will produce a healthy return or mitigate decline in other areas. Knowing the processes for assessing ROI, creating a budget and anticipating variances are critical in any organization in order to make effective decisions.
LEG1000	Business Law I	3	50225	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	Students are prepared for a business environment increasingly affected by laws. They learn how laws must be understood and applied by management in the conduct of business. They also learn how to analyze a business situation from a general legal perspective. Emphasis is placed on methods of dispute resolution, contracts, torts, employment law, methods of carrying on business, creditors' rights, sale of goods and marketing law.
			50226	3-Jun-19	9-Sep-19	10-Jun-19	17-Jun-19	7-Aug-19		
			50227	2-Jul-19	8-Oct-19	9-Jul-19	16-Jul-19	4-Sep-19		
			50228	1-Aug-19	7-Nov-19	8-Aug-19	15-Aug-19	5-Oct-19		
LNG1010	Japanese I	3	50351	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	This course is designed for the business traveller, individuals employed in the tourism and hospitality fields and any member of the general public who would like to gain a basic understanding of conversational Japanese. Elementary Japanese vocabulary and grammar, phrases, expressions, and dialogue drills will be studied. Students will also examine Japanese culture, customs, and society.
MDT1000	Medical Terminology	3	50229	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	Develop the language required to communicate effectively in a medical setting. Medical terminology, word structure as well as diagnostic procedures and pharmacology related to twelve body systems will be studied.
			50230	3-Jun-19	9-Sep-19	10-Jun-19	17-Jun-19	7-Aug-19		
			50231	2-Jul-19	8-Oct-19	9-Jul-19	16-Jul-19	4-Sep-19		
			50232	1-Aug-19	7-Nov-19	8-Aug-19	15-Aug-19	5-Oct-19		

Continuing Education Course List – Spring 2019

Updated March 11, 2019

Course	Title	Credit Value	CRN	Start Date	End Date	Last Day Register	Last Day to Drop	W1 Day	Prerequisite	Course Description
MED0101	Medical Conditions for Medical Office	3	50233	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	This course introduces the student to important concepts related to human diseases. The most common diseases and disorders of each body system are presented along with a review of the anatomy and physiology pertinent to the content. Additionally, the effects of aging on the system and the relationship of aging to disease are presented. This course is open to people currently employed in health related areas or to those who hope to do so in the future.
MED1040	Medical Office Procedure	3	50234	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	Medical Office Procedures is a course designed for the learner who plans to work as an administrative (frontoffice) medical assistant in a private physician's office, specialty clinic, or hospital setting. It will include information on professional and career responsibilities, interpersonal communications, records management, written communications, financial administration, and managing the medical office. The Canada Health Act will be introduced as well as OHIP and the principles of OHIP medical billing.

Course	Title	Credit Value	CRN	Start Date	End Date	Last Day Register	Last Day to Drop	W1 Day	Prerequisite	Course Description
MGT0100	Physical Building Management	3	50235	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	<p>Delivered in partnership with the Association of Condominium Managers of Ontario, ACMO you will explore the physical aspects of the total site, and how to get the most economical life out of the common elements through good maintenance practices. Examine residential condominium structures, proactive and predictive maintenance, appropriate management practices for effective day-to-day building management, and the handling of emergency situations. Investigate heating, air conditioning, ventilation, electricity, building envelope, plumbing systems, life safety systems, elevators, performance audits and reserve fund studies, and grounds-keeping from a condominium management perspective. Determine when to call in professionals and how to work with them, problem-solve within the physical building environment, and effectively communicate issues and solutions to the Board. Review the basics of condominium manager licensing so that managers are aware of their obligations under the Condominium Management Services Act.</p> <p>As of November 1, 2017, this is one of the four courses which are the educational requirements for a general license under the Condominium Management Services Act. This Act requires all condominium managers and providers in Ontario to be licensed. For more information on licensing, contact the Condominium Management Regulatory Authority of Ontario (CMRAO) at www.cmrao.ca. This is also one of the four courses which is compulsory for those managers who wish to write the Association of Condominium Managers of Ontario’s RCM exam. For more information on the RCM, contact ACMO at www.acmo.org.</p>
			50236	2-Jul-19	8-Oct-19	9-Jul-19	16-Jul-19	4-Sep-19		
MGT1011	Developing Effective Teams	2	50237	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	<p>This course will provide the knowledge of how people in teams function and how teams evolve. It will develop in the participants, both the understanding of their own strengths and weaknesses, and the skills for team building and facilitating your group. Particular attention will be paid to the questions of when to use a team, how to manage meetings and how to conduct group problem solving sessions.</p>

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MGT1300	Introduction to Project Management	3	50238	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	Project management practitioners need to understand the established industry norms, methods, and practices for managing all stages of the project life cycle and its related processes. Students are introduced to the fundamental principles of project management, such as project strategy, selection, scheduling, risk management, quality assurance, performance measurement, audit and closure. By participating in discussions, analyzing readings, and conducting preliminary research, students acquire a working understanding of project management knowledge and theory.
			50239	3-Jun-19	9-Sep-19	10-Jun-19	17-Jun-19	7-Aug-19		
			50240	2-Jul-19	8-Oct-19	9-Jul-19	16-Jul-19	4-Sep-19		
			50241	1-Aug-19	7-Nov-19	8-Aug-19	15-Aug-19	5-Oct-19		
MGT1400	Essentials of Writing Fiction	3	50242	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	Core elements needed for creative writing are covered. Students gain an understanding of the process of creative writing including theme, setting, plotting, characterization, and the use of dialogue, enabling them to successfully discover their writer's voice and build confidence in their writing abilities.
MGT1700	Management Principles	3	50243	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	Focus is placed on the development of modern management; organizational theory; the processes of planning, organizing, directing, and controlling; communications; behavioural strategies and techniques; ethical and social responsibilities in the practice of management; and an overview of human relations. Equivalent(s): MGT7310
			50244	3-Jun-19	9-Sep-19	10-Jun-19	17-Jun-19	7-Aug-19		
			50245	2-Jul-19	8-Oct-19	9-Jul-19	16-Jul-19	4-Sep-19		
			50246	1-Aug-19	7-Nov-19	8-Aug-19	15-Aug-19	5-Oct-19		
MGT2305	Material & Operations Management	3	50247	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	Operations managers make tactical decisions in support of carrying out the vision and strategies for businesses in the supply chain and/or in service production. Students gain in-depth knowledge of the responsibilities and current tools of operations and supply chain managers in manufacturing and non-manufacturing organizations. Topics include quality management, layout management, location, inventory management, MRP and ERP and JIT/Lean.
			50248	3-Jun-19	9-Sep-19	10-Jun-19	17-Jun-19	7-Aug-19		
			50249	2-Jul-19	8-Oct-19	9-Jul-19	16-Jul-19	4-Sep-19		
			50250	1-Aug-19	7-Nov-19	8-Aug-19	15-Aug-19	5-Oct-19		

Course	Title	Credit Value	CRN	Start Date	End Date	Last Day Register	Last Day to Drop	W1 Day	Prerequisite	Course Description
MKT1009	Personal Selling	3	50251	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	MKT1004	<p>This course is designed to provide students with the an introduction to the sales process and is intended to help students to develop their selling, communication, and negotiation skills in order to be successful in a sales career. Topics presented include: the steps in the selling process, ethical issues in selling, the importance of the sales function, and integrating technology in the sales process. Students also learn how to develop negotiation skills, establish successful customer relationships, develop winning communication skills in a variety of presentation situations.</p> <p>This course is highly interactive and each student will be expected to fully participate online. Each student will be required to prepare and deliver a sales presentation as a part of this course.</p>
MKT1012	Marketing Digitally	3	50252	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	MKT1250	<p>This course focuses on the latest in digital based marketing tools and strategies including: search engine optimization, website analytics, social media platforms, and mobile communications. The main focus will be to enable students to develop and implement integrated marketing campaigns and strategies by leveraging multiple digital marketing platforms in a simulated Business-to-Consumer (B2C) environment.</p>
MKT1250	Marketing II	3	50253	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	MKT1004	<p>Marketing 2 is the second course of a two course Introduction to Marketing designed to provide students with a sound grounding in the field of marketing. Emphasis is placed on the formulation of integrated marketing strategies that play a role in achieving organizational objectives. The course is divided into four segments: price strategy and management; distribution management; marketing communications; and emerging directions in marketing. The first three segments of Marketing 2 provides coverage of the remaining components of the marketing mix that was introduced in Marketing 1.</p>
MMT1100	Technical Mathematics	4	50254	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	<p>This first-level mathematics course for engineering technology programs begins with a review of fundamental concepts, arithmetic operations, and units of measure. This is followed by an in-depth study of basic algebra, trigonometric and other functions, and quadratic equations.</p>

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MMT1110	Technical Mathematics II	4	50255	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	MMT1100	<p>This course is a continuation of OEL806 (Technical Mathematics) for engineering technology students. Topics of study include a more detailed view of exponents and radicals, plane analytic geometry, geometry, complex numbers, and functions including trigonometric, exponential and logarithmic functions. This course also includes an introduction to statistics.</p> <p>The goals of this course are, first to show that mathematics does play a most important role in the development and understanding of the various fields of technology and, secondly to ensure that students acquire the mathematical and critical thinking skills necessary to analyze and solve engineering technology problems.</p>
MMT1210	Calculus	4	50256	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	MMT1110	<p>The basic concepts of calculus are introduced through an emphasis on applications and examples. Topics include limits, simple derivatives, derivatives of trigonometric and logarithmic functions, applications of derivatives, curve sketching, integration, and applications of integration</p>
MTH1004	Technical Calculus I	4	50257	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	<p>This course is oriented towards applications of differentiation and integration to analyze and solve problems from main areas of engineering technology. Topics covered include: limits, derivatives of algebraic and transcendental functions and their applications, integration of algebraic and transcendental functions and its applications and selected methods of integration.</p> <p>Note: It is recommended that students have completed a Math course which covers algebra, linear, quadratic and higher degree equations, systems of equations, exponents, radicals and complex numbers, exponential, logarithmic and trigonometric functions, vectors and oblique triangles and plane analytic geometry.</p>
MTH1007	Technical Calculus II	3	50258	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	MTH1004	<p>This course introduces students to applications of differentiation and integration in selected areas of calculus and their usage in main areas of engineering technology. Topics covered include theory and applications of Maclaurin, Taylor and Fourier series, linear differential equations, functions of two and more variables, double integrals, Laplace transform and introduction to Fourier transform.</p>

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MTH2002	Statistics	4	50259	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	BUS1100	The following topics will be discussed: Introduction to Statistics; Introduction to Minitab; Visual Description of Univariate Data: Statistical Description of Univariate Data; Visual Description of Bivariate Data; Statistical Description of Bivariate Data: Regression and Correlation; Probability Basic Concepts; Discrete Probability Distributions; Continuous Probability Distributions; Sampling Distributions; Confidence Intervals and Hypothesis Testing for one mean and one proportion, Chi-Square Analysis, Regression Analysis, and Statistical process Control.
MUS1008	I Write the Songs	3	50260	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	Creating poetic lyrics suitable for the profession of songwriting student will learn a variety of genres to direct their talents. Special consideration for the purpose of presentation to music producers and agents will be discussed.
MYT1000	Myths and Legends	3	50262	2-Jul-19	8-Oct-19	9-Jul-19	16-Jul-19	4-Sep-19	ENG1002 or ENG1500 or any college level English	Classical myths and legends is a course abounding in fantasy and reality. It delivers legendary classical tales of human passion, human folly, and human dilemma. With celebrated epics, tragedies, and comedies, we journey into timeless problems of love, hate, war, sin, tyranny, courage and fate. We steal a rare look at how the gods dispense their magical powers; we invade a fascinating classical wonderland.
			50261	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19		
NEC0100	Aboriginal Victimization	2	50263	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	Aboriginal Peoples are over-represented both as victims and offenders. Students explore the impact of the residential schools, effects of colonialism on traditional values and culture, as well as structural victimization. Students critically examine and assess Canada's principal approaches to addressing victimization and offending by and against Aboriginal Peoples. Through discussion and experiential learning from an Aboriginal perspective, students gain insight and understanding of Aboriginal teachings, Aboriginal worldview, culturally relevant healing, crime prevention and restorative justice.
NET1001	Introduction to Dreamweaver	2	50264	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	HTM1006	In this introductory course, you'll learn to create a professional website without having to write code by hand and covers HTML5 and CSS3 for responsive web design. You will also learn how to create HTML-based headings, paragraphs, lists, and tables; insert graphics; add links to text and images; apply cascading styles sheets; and customize the Dreamweaver workspace. And finally, publish a finished site to the Web.

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NTN0100	Diets: Impact of Nutrition	3	50265	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	Students explore concepts of human nutrition as they relate to fad diets and cultural norms, while gaining an understanding of the impact nutrition has on wellness and disease. They will examine a range of popular and culturally-specific diets are critically examined and assessed based on current practice and scientific evidence. Using a variety of interactive learning tools, students investigate the links between the major nutrients and personal health. Further, comparison of individual diet and nutrition standards allows for a thorough understanding of connections between nutrition and health. Students use existing knowledge to evaluate the benefits and consequences of popular “fad” diets. Cultural diet norms and popular diet trends are explored with a focus on the overall impact on individual and population wellness. Finally, through scientific investigation of emerging literature, the impact of scientific change is appreciated.
NTS1001	The Ontario Metis	3	50266	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	This course introduces the historical, sociological and political perspectives on the origins of the Ontario Metis people. The course analyzes, in broad terms, the emergence of the Metis peoples and their relationship with the provincial government. We will also explore trends and issues affecting the Ontario Metis in contemporary society.
NTS1020	Diversity & First Nations	3	50267	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	This course provides students with introductory knowledge about diverse populations, faiths and cultures. In the context of law enforcement, students will be provided tips on dealing with various victimized persons and the mentally ill. Basic concepts such as culture, ethnicity, race, and discrimination are explored with a view to preventing racial profiling. Students are exposed to societal factors that contribute to crime or stereotypes among various populations. Students will reinforce concepts surrounding community policing in the context of diversity. Laws which influence the protection or discrimination of various communities are also explored. Students will be provided introductory knowledge about First Nations, Metis and Inuit peoples. Topics include history, socio-economic issues, beliefs, treaties, residential schools and the criminal justice system.
NTS1111	First Nations Peoples	3	50268	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	Will increase knowledge and awareness of important issues in the Aboriginal cultures of Canada. The legal status of Aboriginal People will be explored along with Aboriginal rights and self-determination. Other critical issues relating to land claims, justice and social services will be studied.

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NTS1400	Let's Start Ojibwe	3	50269	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	This course is designed to introduce students to Anishinaabemowin (Ojibwe language). It will provide the learner with a basic framework of Anishinaabemowin orthography. The focus of the course will be on the reading and writing of the language. The learning is reinforced through the use of on-line tutorials as well as practice in order to enhance the learners understanding of the structure and pronunciation of the language.
NUE1004	RPN Oncology Nursing IV	3	50270	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	Current RPN	This course discusses cancer supportive therapies and symptom management in the care of the cancer patient.
OCC1000	Occupational Health & Safety	3	50271	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	This course introduces participants to the broad and ever-changing field of occupational health and safety, an inherently technical subject area. The multiple dimensions of the various issues--technical, legislative, political, and personal--are a required part of the training for a professional in this field or for someone who is involved with this kind of operation. Major topic areas include the Occupational Health and Safety Act, WCB, WHMIS, transportation of dangerous goods, accident prevention and investigation, physical and biological agents, and the management of Occupational Health and Safety programs
			50272	3-Jun-19	9-Sep-19	10-Jun-19	17-Jun-19	7-Aug-19		
			50273	2-Jul-19	8-Oct-19	9-Jul-19	16-Jul-19	4-Sep-19		
OCE1000	Oceanography	3	50274	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	The world's oceans are spectacular in their beauty, majestic in their power and domineering in terms of their effects on climate. Oceans are a source of bountiful food and are home to tremendous numbers and varieties of species. It is very important to possess a good understanding of how the ocean's work. Our future as a species depends upon the oceans that surround each and every continent. This course examines the oceans from an historical, geographical, geological and biological perspective. The course makes use of an excellent textbook that guides us through the 'story of the oceans'. Each week, the student will explore a different topic. In order, these topics are: history of oceanography, ocean waters, the productivity of the oceans, seafloor sediments, Plankton and Nekton, ocean currents, waves, tides and the Benthos.
OHS0101	Ergonomics	3	50289	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	An overview of ergonomic principles highlights basic worksite investigation and familiarization with basic principles relating to anatomy, biomechanics, physiology, manual material handling, cumulative trauma disorders and office ergonomics.

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OTP1001	Office Technology & Procedures	3	50290	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	This course helps the student acquire practical and transferable office administration skills, attitudes, behaviours and knowledge, which can be valuable in obtaining and retaining careers in today's fast-changing office environment. Topics covered include Internet research and email messages; managing time and stress; telecommunications; office reception and customer service; planning meetings and travel arrangements; handling the office mail; and document management.
			50291	2-Jul-19	8-Oct-19	9-Jul-19	16-Jul-19	4-Sep-19		
PAT0101	Forensic Psychology	3	50292	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	This course is designed for those interested in understanding or pursuing a career in forensic/correctional psychology. It covers areas related to Criminal Psychology, Police Psychology, Victimology and Victim Services, Psychology and the courts and Correctional Psychology.
PFP2020	Interpersonal & Group Dynamics	3	50293	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	In this introductory level course designed for Police Foundations, students learn to apply knowledge from interpersonal relations and group dynamics to working in a team. Emphasis will be placed on utilizing effective communication skills with individuals and groups. Group cohesiveness and effective group decision making will be discussed.
PFP3061	Community Policing I	2	50366	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	This course introduces students to theory and models of community policing and their applications. Problem-solving models and the role of alternative dispute resolution strategies will be examined. Community development and community involvement in dispute resolution, as well public relations and media relations, will be explored.
PGY1000	Development Psychology	3	50295	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	Using a developmental psychology lens this course focuses on providing students with an opportunity to improve understanding of self. Through personal reflection students will examine the human lifespan from conception and prenatal development through old age and death. Students will gain understanding and perspective of their development across physical, cognitive, social and personality contexts. Examination of fundamental theories, historical arguments/perspectives and current issues provide opportunity for critical thinking and application of influences to one's development within the student's life.
			50296	2-Jul-19	8-Oct-19	9-Jul-19	16-Jul-19	4-Sep-19		

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PGY1010	Human Sexuality	3	50297	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	This course comprises an analysis of human sexuality drawing on historical, theoretical, cross cultural, and life cycle perspectives of sexual attitudes, behaviours, development, and experiences using a Canadian cultural lens. Selected topics may include, gender relations, body image, sexual diversity, arousal and response, mating, dating, and interpersonal attraction, interpersonal communication, sex education, sexual health or risk, and issues of power or intimacy.
			50298	2-Jul-19	8-Oct-19	9-Jul-19	16-Jul-19	4-Sep-19		
PGY1100	Abnormal Psychology	3	50299	3-Jun-19	9-Sep-19	10-Jun-19	17-Jun-19	7-Aug-19	N/A	Emphasis is on the study of signs and symptoms of the major mental illnesses, including bipolar disorder, major depression, schizophrenia and personality disorders. Additionally, there are discussions about eating and sleeping disorders, stress and post-traumatic stress disorder.
			50300	2-Jul-19	8-Oct-19	9-Jul-19	16-Jul-19	4-Sep-19		
			50364	1-Aug-19	7-Nov-19	8-Aug-19	15-Aug-19	5-Oct-19		
			50001	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19		
PGY1300	Criminal Psy-Psychopathic Mind	3	50301	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	What makes a psychopath tick? Are they born that way, or are they products of society? Are serial killers really possessed with evil, or do they know exactly what they are doing? In this course, students will study how and why some individuals become criminals and why some actually become killers. You will study what is known about serial killers, stalkers, rapists and criminals. Also, the latest techniques used in criminal profiling and questioning will be examined.
			50302	2-Jul-19	8-Oct-19	9-Jul-19	16-Jul-19	4-Sep-19		
PGY2300	Criminal Psy. II	3	50303	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	Identify the characteristics of the criminal mind. Investigate issues discussed in Criminal Psychology Psychopathic Minds and examine psychological models related to criminology.
PHL1001	Introduction to Philosophy	3	50304	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	This course will provide students with an introduction to philosophy as well as an opportunity to examine and discuss issues that are widely debated amongst philosophers. Issues such as skepticism, free-will and the existence of a God will play prominent roles in this course. Students will examine classical and modern philosophers as they struggled with their own thoughts as they were compared to more accepted religious and scientific theories. Readings will focus upon philosophers such as Plato, Socrates, Locke and Descartes, as well as more prominent contemporary philosophers Robert Nozick, Hilary Putnam and Thomas Nagel. Students will be introduced to philosophical arguments and the forms and methods in which arguments should be conducted and analyzed.

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PHL1100	Quest for Wisdom	3	50344	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	This course gives students the opportunity to study philosophical anthropology by examining what it means to be human and what it means to be wise. Through discussion, reading, writing and the viewing of films we will focus on the answers given to us by science, philosophy, spirituality and technology. We will attempt to understand the meaning of our existence as we quest and weave through the roads established by death, emotion, pleasure, disease, hostility, hospitality, spirituality and love, rationality, art and tragedy, community and conflict.
PHR0101	Pharmacology for Med Office	3	50305	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	Pharmacology for medical office will assist in developing an understanding of how drugs work, drug classifications, methods of administration, and the major drug groups affecting the various body systems. Common drug examples will be looked at with each drug classification. The meaning of Doctor's Orders using commonly accepted medical abbreviations will also be discussed. This course is open to people currently employed in health related areas or hope to do so in the future.
PHR1000	Introduction to Pharmacology	3	50306	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	MDT1000	This course will provide an introductory examination of pharmacology and expand your knowledge base of a variety of drugs and interactions. You will examine drug legislation, pharmacological actions and come to understand the responsibility of handling and dispensing medications. This is not an applied medications course. A prior knowledge of Medical Terminology is highly recommended.
PHT1001	Adobe Photoshop I	3	50307	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	This course will develop the student's design and image creation skills using Adobe Photoshop. The student will be able to source images, create, develop, and assess various design solutions and execute projects in a professional manner.
PHT1020	History of Photography	2	50308	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	This course is designed to familiarize students with photographic culture as created through the lens. Students will enhance their aesthetic sense and further develop political awareness as they explore the work of a variety of theorists and cultural critics in relation to the images they create. A strong chronology will form the backbone to the exploration of Photography.
POL1001	Canadian Politics	3	50309	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	An overview of Canadian politics covering the structure of Canadian Government, the practice of politics and a background of major political issues.

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POL1011	Evidence and Investigation	3	50310	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	This advanced course focuses on the requirements of continuing police investigations, and the invaluable contribution of proper crime scene management techniques. Students will be given the opportunity to acquire theoretical knowledge and learn practical crime scene examination techniques which they will apply during the examination of a simulated crime scene. The identification, documentation, collection, preservation and analysis of evidence will be discussed at an advanced level.
POL4010	Provincial Offences	3	50311	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	Students interpret and apply provincial statutes. Topics studied include arrest, search and seizure authorities, common offences and the involvement of non-police agencies. Statutes examined will be: Provincial Offences Act, Liquor License Act, Trespass to Property Act, Residential Tenancies Act (2006), the Blind Persons’ Rights Act, Mental Health Act, Coroners Act, Child and Family Services Act, and the Family Law Act.
POL4050	Conflict Management	3	50312	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	POL4010	This course will introduce you to the process of conflict management from the perspective of law enforcement intervention. The course will examine some occurrences commonly encountered by police officers and will examine the use of relevant legislation and problem management techniques to assist with effectively managing such occurrences.
PSY0101	Personality Psyc: Expl Differn	3	50313	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	Personality psychology is a branch of psychology that defines what personality is and how it influences our behaviour and actions. This course will seek to understand how personality is developed. Through an examination of current research and theories, the course will explore patterns of thoughts, feelings, and behavior that make a person unique. Personality assessment and intelligence testing will be explored.
PSY1008	Psychology Introduction	3	50314	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	You will examine the basis for behaviour and gain an understanding of why people think and act as they do. Topics include the scientific process of research, the human brain and the nervous system, sensation and perception, learning, memory and personality.
			50315	3-Jun-19	9-Sep-19	10-Jun-19	17-Jun-19	7-Aug-19		
			50316	2-Jul-19	8-Oct-19	9-Jul-19	16-Jul-19	4-Sep-19		
			50317	1-Aug-19	7-Nov-19	8-Aug-19	15-Aug-19	5-Oct-19		

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PSY1330	Social Psychology	3	50318	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	Social psychology is the scientific study of how people think about, interact, influence and relate to others. The course will emphasize understanding about how and why individuals behave, think and feel in social situations. Of particular importance will be the study of the individual, their thoughts and resultant behaviour in social situations.
PSY2051	Crisis Intervention	3	50319	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	This course introduces students to the skills used to recognize the need for, and understand the steps to, effective crisis intervention as they apply to callers, family members, friends and co-workers. Emergency services providers, in particular, are exposed to Critical Incident Stress (CIS) situations that may lead to the need for interventions to mitigate/prevent the development of Post Traumatic Stress Disorder (PTSD). The focus of this course is to make the student feel confident and competent in understanding and responding to a diverse range of crisis situations.
PSY3005	Domestic/Workplace Violence	3	50320	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	This course will examine conflict resolution strategies and where they work to reduce incidents of violent behaviour such as abuse relationships, confrontation in the workplace and violence in the schools.
PTH0100	Pathophysiology I for RPN	3	50321	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	BIO1125	This course will provide an introduction to the fundamentals of pathophysiology and related disease processes. The underlying concepts of homeostasis, cellular changes, inflammation, infection, healing and abnormal immune responses will be examined. The basic concepts of fluid - electrolyte and acid – base balance will be analyzed and how imbalances can promote disorder in the body. Common diagnostic testing will be examined and how they are utilized in the process of diagnosing disease and prognostic outcomes. Specific diseases and disorders will be discussed to apply the concepts learned and how they affect the structure and functioning of the human body. Basic treatment modalities will be reviewed as a foundation of learning to be expanded upon in the practicum experience.

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PTH1001	Pathophysiology II for RPN's	3	50322	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	PTH1000 OR PTH0100 OR BIO1014	This course will study advanced concepts of pathophysiology and related disease processes. Using a body system approach and building of the concepts discussed in Pathology I the student will continue to explore the pathology of variety of disorders. With each unit diagnostic testing common to the system will be examined and their role in diagnosis and prognostic outcomes. Specific diseases and disorders will be discussed to apply learned concepts and how they affect the structure and function of the human body. Basic treatment modalities will be reviewed as a foundation of learning to be expanded upon in the practicum experience.
			50323	2-Jul-19	8-Oct-19	9-Jul-19	16-Jul-19	4-Sep-19		
QUI1000	Quickbooks Introduction	3	50324	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	This course is an introduction to QuickBooks 2018. You will learn the how to make General Journal entries, enter payroll transactions; as well as enter Accounts Receivable and Accounts Payable transactions and inventory transactions. We will also look at various reports used to analyze a business's financial activity.
			50325	3-Jun-19	9-Sep-19	10-Jun-19	17-Jun-19	7-Aug-19		
			50326	2-Jul-19	8-Oct-19	9-Jul-19	16-Jul-19	4-Sep-19		
			50327	1-Aug-19	7-Nov-19	8-Aug-19	15-Aug-19	5-Oct-19		
QUI1100	Quickbooks Advanced	3	50328	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	QUI1000	This course is the second level of QuickBooks 2016 (desktop version) and builds on the concepts learned in the introduction course. Topics include: creating a new company, entering opening balances, payroll setup and transactions, inventory setup and how to manage inventory, multicurrency, customized forms and advanced reporting.
RNA1705	RN Coronary Care	2	50329	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	Current RN	Review cardiac anatomy and physiology. Increase your cardiac assessment skills and improve your knowledge and nursing skills of coronary syndromes. All common arrhythmias are included.
RNA1710	RN Coronary Care II	2	50330	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	Current RN	Expand your knowledge of CAD, MI and their complications. A focus is directed to interpreting 12 lead ECGs and bundle branch blocks. Theory on pacemakers and common cardiac drugs is included

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SFI1000	Science Fiction	3	50331	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	ENG1002 or ENG1500 or any college level English	Science fiction addresses key concerns that are not restricted to the imaginative worlds depicted in fiction; rather, science fiction uses alien settings, strange worlds, alternate timelines, or virtual environments as a way of exploring contemporary issues. Over the course of exploring the various issues contained in these fictions, the various movements of science fiction will be explored to provide a broader sense of the genre's development from its earliest to its most current forms; in addition, terminology will be introduced so, by the end of the course, students will have a broader understanding of science fiction's historical and thematic terrain.
			50332	2-Jul-19	8-Oct-19	9-Jul-19	16-Jul-19	4-Sep-19		
SGY1100	Introduction to Sociology	3	50333	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	You will learn how people are affected by the society in which they live. Topics include sociology concepts, theories and methods, as well as the dynamics of Canadian society and Canadian social problems.
			50334	3-Jun-19	9-Sep-19	10-Jun-19	17-Jun-19	7-Aug-19		
			50335	2-Jul-19	8-Oct-19	9-Jul-19	16-Jul-19	4-Sep-19		
			50336	1-Aug-19	7-Nov-19	8-Aug-19	15-Aug-19	5-Oct-19		
SOC1001	Principles/Ethical Reasoning	3	50337	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	This courses focuses on ethical issues faced by the individual as a person and more particularly as a professional with authority and responsibility for law enforcement. It will help the student clarify their values and establish a framework for ethical decision making. The course will focus the students' minds on the importance of moral philosophy as a component of the decision making process.
SOC1002	Sociology - Sports	3	50338	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	Students will explore and discover the structural and cultural relationship of sport to society. Students will also examine the issues of race, gender, social stratification, deviances, economics, religion and politics as they relate to sport in society.
SOC1004	Game of Soccer- Impact on Soc.	3	50339	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	Examine how the game of soccer impacts socio-economic, religious, political, and cultural views in countries around the globe. Discover and explore, cultural trends and human behaviors influenced by soccer ideology and its effects on “pop culture”.

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SOC1014	Multi. & Diversity in Canada	3	50340	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	One of the great things about life on this planet is our human diversity as a species- it is a source of strength, growth, and innovation. The ability to work with diverse populations is something top employers in Canada look for in potential employees as Canada’s population continues to grow more diverse in terms of race, ethnicity, age, ability, sexual orientation, and socio-economic status. In this course, students will learn about the varied social identities found among communities and groups in Canada's pluralistic society; policies that have been put in place to manage and accommodate diversity; tensions and challenges such as reduced social cohesion, economic inequity and discrimination; and opportunities accompanying diversity. Students will develop strategies to create socially inclusive, just and equitable environments and other diversity competency skills demanded in today’s workplace.
SOC3000	Social Media and Society	3	50341	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	In a few short years, social media has profoundly changed the global communication landscape. With the advent of social media tools such Facebook, YouTube, Wikipedia, and Twitter, more and more people are connecting and collaborating online, and creating and distributing content in ways we have never seen before. This course will provide a summary of the major developments in social media and will examine how social media is changing media, business, government, the economy, development, and education in fundamental ways. Students will be introduced to a variety of social media environments and will gain hands-on experience with many of the leading social media applications. This course requires active participation of students and a willingness to immerse in social media practices.
SOC3001	Censorship-The Media and You	3	50275	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	ENG1002 or ENG1500 or any college level English	Censorship, or the act of restricting material deemed unsuitable for public consumption, has existed throughout history. This subject will examine the concept of censorship, its history and application in current issues. Students will be exposed to controversial materials and immersed in the discourse of censorship in order to gain an understanding of who controls knowledge, why and to what effect.
			50276	2-Jul-19	8-Oct-19	9-Jul-19	16-Jul-19	4-Sep-19		
SPO1000	Let's Talk Sports	3	50277	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	This subject combines both the fun of participating in lively sports debates and the practical techniques that will help students to improve their communication skills. Students will receive a behind-the-scenes look at sport issues by examining topics such as sport and politics, commercialism, and the Olympic movement. Through this course, students will better understand the major problems and controversies surrounding the impact of sports upon society.

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SPO1001	Hockey Hall of Fame Presents	3	50278	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	This subject details the incredible growth of Canada’s national pastime, including the NHL’s formation, the “original six” and national/international expansion.
SUS1000	Intro To Sustainable Developme	3	50279	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	This course introduces the concept of sustainable development to a broad audience. Students are presented with the factors that affect the environmental, economic and social sustainability of our communities. The course investigates the development of human populations and how their need for resources (e.g. energy, food, water) has compromised the natural ecosystems. Social and economic factors are explored in the context of social equality and sustainability in the local and global economy. The effects of individual lifestyle changes on the sustainability of communities are also examined. Students have the option to take this course in a Hybrid format (partially in class and partially online), or completely online.
TAD1016	Mang. a Diverse Learning Env.	3	50280	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	Learners explore two key aspects of managing a diverse adult learning environment. In the first section of the course, learners discover the intercultural differences in adult learning styles, preferences and educational expectations and compare these to learning in a Canadian learning environment. In the second section of the course, learners develop the capacity and competencies to recognize how diversity impacts the learning experience and develop the tools and confidence to manage and plan for the complexities that surface in such a learning environment.
TRN1000	Training & Development	4	50281	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	HUR1000, OR HUR1007, OR BUS2041, OR HRP7110, OR HRP0101	You will learn about the psychology of the learning process in training and development and gain an understanding of the design, implementation, and evaluation of organizational training programs. Key topics include needs analysis procedures, program design and development, program administration, and measurement and evaluation. As well, you will examine adult learning theory, how to establish learning objectives, the role of training and development officers, and training and non-training strategies. Other topics include budgeting cost/benefit analysis procedures, management development, monitoring and controlling the training process, post-training follow-up procedures, strategies for transferring the learning back to the work environment, and methods for evaluation programs.
			50282	2-Jul-19	8-Oct-19	9-Jul-19	16-Jul-19	4-Sep-19		
			50283	1-Aug-19	7-Nov-19	8-Aug-19	15-Aug-19	5-Oct-19		

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WRD1000	MS Word - Specialist	2	50368	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	This course is intended for students who want to learn basic MS Word skills, such as creating, editing, and formatting documents; inserting simple tables and creating lists; and employing a variety of techniques for improving the appearance and accuracy of document content. Also use paragraph, page and character formatting commands. Create multiple page documents with tables, and desktop publishing with MS Word.
			50369	2-Jul-19	8-Oct-19	9-Jul-19	16-Jul-19	4-Sep-19		
WRD1300	MS Word - Expert	2	50284	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	WRD1000	Students will learn the advanced software features required to organize and prepare complex professional documents.
WRI1006	Writing the Environment	3	50285	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	ENG1002 or ENG1500 or any college level English	What is, and is not, part of nature? How have people related to nature at different points in history? In what ways has human development impacted the natural world? This course is designed to help students better understand the environment, environmental concerns and our relationship to the natural world. In addition, students discuss topics such as the living environment, environmental pollution, eco-disasters, biological sustainability and social responsibility.
WRI1031	Career Mapping & Job Attainment	3	50286	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	In today's competitive job market you want to ensure that your resume stands out from the competition. Find out how to apply with confidence for the job you want and have an interview that will "Wow" them. Learn how to write both effective job application and thank-you letters. Develop your understanding of networking and prospecting. Create a resume that will capture your perspective employer's attention and secure the interview that you would like. Find out how to interview like a pro. Get tips on how to dress and speak in an interview and discover other helpful interviewing tips that will help you get the job you want.
WRI1032	Canadian Literature	3	50287	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	This course will allow students to read selected Canadian literature, including novels and short stories, and to analyse and discuss various key points of each piece of literature. Students will identify the different types of audiences intended for each literary piece. Some suggested areas of study for each novel will include selected key literary terms as well as discussion of the relevance of setting and plot in relation to Canadian culture and history, found in each individual piece. This course will focus on both reading literature as well as the use of proper written English. The novels chosen will also be explored in relation to their relevance to Canadian culture. Key literary terms and events will be discussed for each novel, including questions for each literary piece.

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WRI1045	Writing for Publication II	3	50353	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	WRI1050	Focuses on the publishing process with emphasis on the Canadian magazine trade. Students will be encouraged to develop their ideas into acceptable compositions and to approach suitable publishers for their work.
WRI1050	Writing for Publication I	3	50352	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	The general objective of this course is to introduce students to creative writing and the publishing process. Students will follow the various steps of manuscript preparation, including conferencing, editing and proofreading. Students will examine the writer's craft using a wide range of professional works as models.
WRI1060	Travel Writing	3	50350	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	This course will look at the wide range of travel writing assignments available to freelance writers, from commercial pieces that border on promotional writing, to literary travel writing and travel memoirs. Along with the pieces themselves, we'll study the various publishing markets for this type of work, from traditional publishers to online opportunities.
WRT1002	Writing for the Web	3	50288	14-May-19	20-Aug-19	21-May-19	28-May-19	18-Jul-19	N/A	<p>Using a practical, hands on approach, Writing for the Web takes students inside the fast moving world of writing on the internet, looking at a range of the work assignments and working environments they can expect to encounter. The lectures and assignments examine specific issues and skills like writing for emphasis and visual impact, the basics of SEO (Search Engine Optimized) writing, sourcing images and video and simple techniques for incorporating them with text.</p> <p>Students will examine the various styles and requirements involved in writing for blogs, online magazines, commercial websites and other text-based models, including social media. The curriculum has a real world focus at all times, and students will both participate in and create their own blogs, putting what they've learned to practice. Each type of writing assignment studied will include a look at work opportunities in terms of what is typically available and how to find those opportunities. On successful completion of the course, students will have a good grounding in the basics of writing for the web as it is currently practiced.</p>